

TOWN OF BETHLEHEM

NEW HAMPSHIRE



2018

ANNUAL REPORT

DEDICATION

In 2018, Bethlehem lost a longtime friend, businessman, and supporter. Ronney Allen Lyster passed away unexpectedly on March 25, 2018. While Ronney was taken away from us way too soon, he accomplished much in his 64 years. His family farm, known as “Midacre Farm”, was not only where he called home, but it was a place that Ronney was very proud of. As a successful businessman, he used that success to support the North Country and give back to so many causes within Bethlehem and the surrounding area. Much of his support and generosity was known only by the recipients, as that was Ronney’s style. Not even family knew of some of his greatest contributions to the North Country. Ronney supported as much privately as he did publicly through his business, by helping schools, towns, churches, non-profits, youth programs, and locals needing a boost. Ronney truly cared about his community and friends!

His grandfather, Phil Lyster, was honored in the 1978 Bethlehem Town Report for his services to the Town of Bethlehem. Those that may not know the Lyster family might think this to be coincidental, while those that knew them would say it was highly expected to see Ronney following in the family footsteps. Bethlehem thanks Ronney and the entire Lyster family for all of the love and support throughout the years.



"A true leader has the confidence to stand alone, the courage to make tough decisions, and the compassion to listen to the needs of others. He does not set out to be a leader but becomes one by the equality of his actions and the integrity of his intent." --Douglas MacArthur

Jack Anderson had his 50th anniversary working for the Town of Bethlehem in 2018. He started in 1968 as a volunteer firefighter and became Fire Chief in 1996. Not only is Jack dedicated to the town in his role as Fire Chief, but in so many other ways from his role on the Bethlehem Events Committee, to helping the town get grants, and many other behind the scenes ways. He is an incredible asset to the town and an amazing man. We would like to thank Jack for his dedication and continued service to our town.

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TOWN OFFICERS

BOARD OF SELECTMEN

Mary Moritz, Chair	(2021)
Linda Moore	(2020)
Martin Glavac	(2019)
Gabriel Boisseau	(2020)
Richard Ubaldo	(2019)

ADMINISTRATIVE ASSISTANT

April Hibberd

CLERICAL ASSISTANT

Nicole McGrath

TOWN CLERK

Mary Jackson (2019)

DEPUTY TOWN CLERK

Susan McClain

TAX COLLECTOR

Mary Jackson (2019)

DEPUTY TAX COLLECTOR

Susan McClain

ROAD AGENT

Brett Jackson (2020)

MODERATOR

Mary Lou Krambeer (2020)

TREASURER

Elizabeth Staples (2019)

DEPUTY TREASURER

Frank Claffey

POLICE CHIEF

Michael Ho-Sing-Loy

OVERSEER OF WELFARE

April Hibberd

RECREATION DIRECTOR

Tim Fleury

FIRE CHIEF/FOREST FIRE WARDEN

Jack Anderson

ASSISTANT CHIEF

Brian Charland

2ND ASSISTANT CHIEF

Laura Lucas

TRUSTEES OF THE TRUST FUNDS

Alan Jackson	(2020)
D. Neil Stafford	(2019)

SUPERVISORS OF THE CHECKLIST

Christopher Brooks	(2024)
Andrea Bryant	(2020)
Linda Goldstein	(2020)

LIBRARIAN

Laura Clerkin

LIBRARY TRUSTEES

Doug Harman	(2020)	Sara Plumley	(2021)
Leonard Grubbs	(2020)	Michael Culver	(2019)
Lisa Ffrench	(2019)	Nora Clark	(2021)
Barbara Szeidler	(2019)		

CEMETERY COMMITTEE

Clare Brown (2020)
Richard Robie Jr. (2018)
Paul Hudson (2019)
Christina Clemmo (2021)

REVOLVING LOAN COMMITTEE

Carol Boucher
Joyce Presby
Paul Greenlaw

CONSERVATION COMMISSION

Lindsay Webb	(2020)	Nicole McGrath	(2019)
Linda Moore	(2021)	Cheryl Jensen	(2021)
Margaret Gayle	(2020)	Jeanne Robillard	(2019)
Carl Bretton, Alternate	(2019)	Marilyn Johnson, Alternate	(2019)

BRETZFELDER PARK COMMITTEE

Nancy Czarny, Chair	Shanna Hale
Elizabeth Carter, Vice Chair	Marilyn Johnson, CC Rep.
Sarah Turtle, Secretary	Nigel Manley, SPNHF Rep.
Ann Gruczka	Linda Moore, Selectboard Rep
Tanya Tellman	Chris McGrath, Planning Rep.

PLANNING / ZONING BOARD ASSISTANT

Debra M. Bayley

PLANNING BOARD

David Rodrigues, Chair	(2020)
Michael Bruno	(2020)
Christopher McGrath	(2021)
Marie Stevenson	(2021)
Johnathan Stevenson	(2019)
David Wiley	(2019)
Don Lavoie, Alternate	

ZONING BOARD

Kimberly Johnson	(2020)
Amy Delventhal	(2021)
Andrea Bryant	(2021)
Patrick Doughty, Chair	(2019)
Michael Culver	(2019)
Ruth Heintz, Alternate	

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2018 DELIBERATIVE SESSION
& SECOND SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on **Monday February 5th, 2018 at 6:00 pm**. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday February 6th and or Wednesday the 7th at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, March 13th, 2018 at 8:00 am** for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Moderator Krambeer opened the meeting at 6:07 pm with the Pledge of Allegiance.

Fire Chief Jack Anderson stated that the meeting room is over capacity tonight, pointed out the exits and reminded everyone that in the event of an emergency, remain calm and help others who may be in need of assistance.

Moderator Krambeer then gave a few housekeeping rules and asked for courteous assistance from all non-registered voters by remaining to the sides and back of the room. All Board of Selectmen members, Supervisors of the Checklist, Town Clerk and other elected officials were asked to stand and be recognized. Special introduction was given to Walter Mitchell, the Town Attorney.

Annual meeting structure was read by Moderator Krambeer which a copy is attached. The powerpoint presentation with warrant articles will be available upon request. Moderator Krambeer then reminded everyone that we are neighbors, this is not Facebook so please remain courteous to each other. You are subject to being removed.

Article 1 – To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

For (1) SELECTMEN (Three Year Term)

Mary Moritz	604
Dann	20
Catherine J. MacDevitt	441

For (1) MODERATOR (Two Year Term)

Gerald R. Blanchard	459
MaryLou Krambeer	551

For (1) ROAD AGENT (Two Year Term)

Brett Jackson	923
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For (2) PLANNING BOARD (Three Year Term)

Dann	60
James A. Martin III	173
Christopher McGrath	495
Marie “Tinker” Stevenson	439
Neil Brody	406

For (2) ZONING BOARD OF ADJUSTMENT (Three Year Term)

Dann	39
Amy Delventhal	510
Alan K. Jackson	416
Willard “Butch” Lucas	387
Andrea Bryant	505

For (1) TREASURER (One Year Term)

Elizabeth Staples	905
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For (1) SUPERVISOR OF THE CHECKLIST (Six Year Term)

Christopher Brooks	509
Marie “Tinker” Stevenson	475

For (2) SUPERVISOR OF THE CHECKLIST (Two Year Term)

Sonya Clark Taylor	351
Linda Goldstein	460
Julie Seely	500
Evelyn Blanchard	367

For (1) TRUSTEE of the TRUST FUND (Three Year Term)

Write In

For (3) CEMETERY TRUSTEE (Three-year Term)

Richard E. Robie Jr.	832
Christina Clemmo	7
Susan McClain	4

For (2) LIBRARY TRUSTEE (Three Year Term)

Nora Clark	874
Dann	98
Sara Plumley	155

For (1) LIBRARY TRUSTEE (Two Year Term)

Write In

Mary Moritz made a motion to go out of numerical order and review the NCES warrant articles first. Martin Glavac **seconded**. No discussion, **all vote in favor** of NCES articles first.

Article 4 – Are you in favor of adopting the following amendment to the zoning ordinance of the Town, subject to the condition stated below?

Condition

This amendment shall take effect only upon the execution of a host community agreement with North Country Environmental Services, Inc. (“NCES”), by a majority of the board of selectmen as contemplated by the petitioned warrant article directing the selectmen to negotiate a host community agreement with NCES and setting forth the minimum terms of that agreement.

Amendment

Substitute the language below for the part of Article V entitled: District V: (Landfill District)” [Explanatory Note: (1) Existing language of Article V is displayed in regular type; (2) Language being proposed is highlighted in bold type and replaces the metes and bounds description of District V now in Article V; and (3) Zoning District V is more particularly described in the “Legal Description of: Proposed District V” accompanying this petition and on file with the Selectmen and the planning board]:

A building or structure may be erected, altered, or used and a lot may be used or occupied only for the following purposes and in accordance with the following provisions after site plan review by the Planning Board and a building permit is issued by the Board of Selectmen. For purposes of this provision, “building or structure” does not include a landfill cell (including its footprint, content and final grade slope) or infrastructure for landfill gas management, leachate management, groundwater monitoring, or storm water management which is approved by the New Hampshire Department of Environmental Services.

This District shall include the land lying within the area described as follows:

Zoning District V as shown on attached map entitled “Zoning District V” and comprising Lots 22 and 24 of the town’s 2017 Tax Map 419.

District V Permitted uses are as follows:

1. Landfilling shall be a permitted use in this District.
2. Any accessory building or structure erected, altered or used in the normal course of landfilling is permitted provided such use is not injurious, noxious or offensive to the neighborhood, and provided however than an incinerator within the definition of RSA 149-M:4(X)(a)(Supp. 2004) for the purposes of generating power and or solid waste combustion is not a permitted use and is expressly prohibited.

Moderator Krambeer stated that because this is a petition zoning article, no amending is allowed. No discussion.

YES 515

NO 605

Article 22 – Moderator Krambeer read the article.

To see whether the town will approve the following:

I. The board of selectmen is authorized and directed to negotiate in good faith and to execute a new host community agreement with North Country Environmental Services, Inc. (“NCES”) on behalf of the town in accordance with the terms of this warrant article.

II. The host community agreement shall:

- a. Provide for a 100-acre expansion of town Zoning District V
- b. Result in projected revenues and financial benefits to the town totaling at least \$53,700,000 over the 20-year projected life of the NCES landfill within the expanded District V. These revenues and benefits may include, but are not limited to:
 - i. Free pickup and disposal of household solid waste and recyclables for residences and town buildings;
 - ii. Free access to NCES’s transfer station on Trudeau Road for residents and the town to dispose of solid waste except for construction and demolition debris;
 - iii. Host community fees payable for each ton of waste accepted at the NCES landfill; and
 - iv. Property tax payments (including town, county, and school district taxes) consistent with the methodology set by the N.H. Board of Tax and Land Appeals.

III. The selectmen shall consult with the town’s counsel in negotiating the host community agreement and shall include in the agreement such additional terms as counsel deems commercially or legally reasonable and in the town’s best interest

Discussion followed which resulted in a motion made by Mr. Solomon to change the District in Article 22 section ii letter b to read:

II. The host community agreement shall:

- a. Provide for a 100-acre expansion of town Zoning District V
- b. Result in projected revenues and financial benefits to the town totaling at least \$53,700,000 over the 20-year projected life of the NCES landfill within the expanded **District VI**.

Moderator Krambeer requested Attorney Walter Mitchell to address this motion, which he did. **Second to motion** made by Jesse Delventhal Parker. Moderator Krambeer called the vote which **failed by majority**. The warrant article will be placed on ballot as written.

Further discussion led to a **motion made by Katherine Darges** to change part III that currently reads:

III. The selectmen shall consult with the town’s counsel in negotiating the host community agreement and shall include in the agreement such additional terms as counsel deems commercially or legally reasonable and in the town’s best interest

To read:

III. the selectmen shall consult with counsel in negotiating the hose community agreement. This council shall be specifically qualified to negotiate high value long-term agreements of this nature. This council shall be chosen based on a competitive bid. It was suggested that the proposed paragraph should be rewritten, and Katherine will bring up a revision.

Shari Stafford seconds this motion. Further discussion followed. **Carol Kerivan made a motion** to amend the article by removing the words “and to execute” from paragraph I.

Amy Delventhal. seconded the motion. Motion already on the floor. The second was removed by Ms. Delventhal. The second to the previous motion was removed by Mrs. Stafford. Katherine brought forward a revised amendment to read as follows:

III. The selectmen shall consult **with council in negotiating the host community agreement. This council shall be specifically qualified to negotiate agreements of this nature and shall be chosen based on a competitive bid.** Nancy Dickowski seconded the amended motion, followed by further discussion. The Moderator called for the vote, 73 were in favor of the amendment; 108 opposed. **Motion failed, the article will appear on the ballot as written.**

YES 494

NO 601

After further discussion Sandy Laleme made the **motion to restrict reconsideration on Article 22. Peter Roy seconded this motion. No discussion, all in favor.**

Article 25: To see if the Town will approve the following: **Any new or modified host-community agreement with North County Environmental Services, Casella Waste Systems Inc. or a subsidiary approved by the Select Board must also then be approved by the town's voters.**

After explanation and discussion of this article Jerry Blanchard **made a motion to amend Article 25 by replacing the language** after "To see if the Town will approve the following": to read:

To see if the Town will approve the following: The Town is confident that the Select Board, in consultation with the town's counsel, can negotiate a new host community agreement with North Country Environmental Services, Inc., with a value of at least \$53,700,000 that will protect the town's interests and there is no reason to incur the expense of another town meeting to approve any such agreement. **The motion was not entertained by Moderator Krambeer.** Moderator Krambeer stated there is no subject matter. Attorney Mitchell stated there is no prohibition to change purpose or intent. It does prohibit removing the article. Moderator Krambeer argued that the subject involves town voters, the motion does not talk about town voters.

After further discussion Sandy Laleme motioned to amend article 25 to read:

To see if the Town will approve the following: Any new or modified host-community agreement with North Country Environmental Services, Casella Waste Systems Inc. or a subsidiary approved by the Select Board **will not require a town vote.** This **motion was seconded** by Butch Lucas. Moderator Krambeer raised a concern about adding the word not in the affirmative to create a negative on the subject.

A motion was made by Dave Wiley to read as follows:

To see if the Town will approve the following: Any new or modified host-community agreement with North Country Environmental Services, Casella Waste Systems Inc. or a subsidiary approved by the Select Board **and approved by the voters by passing Article 22 and in the best interest of Bethlehem.** This motion was **seconded** by Butch Lucas. Discussion followed regarding whether or not this amendment is allowable. It was determined by Attorney Mitchell and Moderator Krambeer that it is.

Request for **Secret Ballot containing 5 signatures** was given to Moderator Krambeer. The result of the secret ballot to amend Article 25: Yes=63 No= 121. Motion fails, the article will appear on the ballot as written.

YES 707

NO 374

Article 2: Are you in favor of amending Article II, General Provisions, of the town zoning ordinance as proposed by Planning Board as follows: “Change the parking requirements in Article II, H, a, to be the same as is required in the current town Site Plan Review Regulations.”

Moderator Krambeer stated this article cannot be amended. No discussion followed. The article will appear on the ballot as written

YES 728

NO 252

Article 3: Are you in favor of amending the existing zoning ordinance *Article V-Zoning Districts and Uses A. District 1 Main Street Permitted Uses and Special Exception* as proposed by the Planning Board to the hours during which the noise restriction applies from 10:00 PM and 9:00 AM to 10:00 PM and 8:00 AM? No discussion; the article will appear on the ballot as written

Motion was made by Julie Seely to restrict reconsideration on article 25 and **seconded** by Carol Kerivan. No discussion followed and all in favor. Reconsideration for Article 25 has been restricted.

YES 720

NO 285

Article 05: Are you in favor of adopting an amendment to the Bethlehem Zoning Ordinance that would change the front setback in District 2 for accessory structures only. The accessory structure setback will at minimum conform to the setback of the existing structure provide the existing primary structure was built prior to the enactment of the 60-ft. minimum front setback requirement.

Explanation of this article was given with no motions made. The Article will appear on the ballot as written.

YES 685

NO 303

Article 6: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,834,006 (Two Million Eight Hundred Thirty-Four Thousand Six Dollars). Should this article be defeated, the default budget shall be \$2,877,753 (Two Million Eight Hundred Seventy-Seven Thousand Seven Hundred Fifty-Three Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special

meeting, in accordance with RSA 40:13, X an XVI, to take up the issue of a revised operating budget only.

The highpoints of the operating budget was pointed out by Board of Selectmen Chair, Mary Moritz. **Motion made** by Chris McGrath to cut the operating budget by \$125,000 and **seconded by Dann**. Discussion followed and Moderator Krambeer called the vote. **Majority in favor of not cutting** the budget. The budget will appear on the ballot as written.

YES 617 NO 203

Article 7: To see if the Town will vote to appropriate the sum of \$59,508 (Fifty-Nine Thousand Five Hundred and Eight) for the purpose of installing energy efficient LED street lights and to partially fund this appropriation with a rebate through Eversource in the amount of \$23,175 (Twenty-Three Thousand One Hundred Seventy-Five Dollars). The net amount to be raised from taxes will be \$36,333 (Thirty-Six Thousand Three Hundred Thirty-Three Dollars). If approved, this installation will produce savings that should result in a full payback within 2.3 years. Any additional costs due to any added lights or needs will come from the street light line item budget. *(The Board of Selectmen recommends this Article)* The article will appear on the ballot as written.

YES 520 NO 180

Article 8: To see if the Town will vote to authorize the Board of Selectmen to appoint a Capital Improvement Program Committee in accordance with RSA 674:5, which shall include at least one member of the planning board and may include but not be limited to other members of the planning board or the town governing body, to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years. The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the Selectmen in their consideration of the annual budget. *(The Board of Selectmen recommends this Article)*. The article will appear on the ballot as written.

John Miller made a **motion to restrict reconsideration on Articles 6, 7, and 8**. Motion **seconded** by Susan McClain **and all in favor**. Reconsideration for Articles 6, 7, 8 are restricted.

YES 794 NO 219

Article 9: Shall we allow the operation of KENO games within the town? *(The Board of Selectmen recommends this Article)* No motions made, **this article will appear on the ballot as written.**

YES 594 NO 410

Article 10: To see if the Town will direct the Select Board to explore options for the sale

or long-term lease of the town owned Bethlehem Country Club property. If this article is approved the Select Board will hold no less than 2 public meetings to seek further public input. Any final decision will be made at a future town meeting. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 755

NO 275

Article 11: If warrant article 10 passes and the County Club is sold or leased would you want the sale or lease to be contingent on it remaining a golf course? *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 718

NO 306

Cheryl Jensen made the **motion to restrict reconsideration for articles 9, 10 and 11**. The motion was **seconded** by Chris Jensen, **all in favor**. Reconsideration is restricted for Articles 9, 10 and 11.

Article 12: To see if the Town will vote to raise and appropriate the sum of \$80,000 (Eighty Thousand Dollars) to be added to the Highway Truck Capital Reserve fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 654

NO 365

Article 13: To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 530

NO 502

Article 14: To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 640

NO 391

Article 15: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment

Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 743 **NO 284**

Article 16: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to added to the Fire Truck Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 678 **NO 355**

Article 17: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 697 **NO 291**

Cheryl Jensen made the **motion to** restrict reconsideration for articles 12, 13, 14, 15, 16, and 17. The motion was **seconded** by Katherine Wendelowski, **all in favor. Reconsideration is restricted for Articles 12, 13, 14, 15, 16, and 17.**

Article 18: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 525 **NO 485**

Article 19: To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 585 **NO 437**

Article 20: To see if the Town will vote to raise and appropriate the sum of up to \$25,000 (Twenty Five Thousand) to be added to the Solid Waste Disposal Capital reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

No motions made, **this article will appear on the ballot as written**

YES 603

NO 360

Article 21: To see if the Town will vote to raise and appropriate the sum of \$7,500, for the purpose of providing live musical entertainment, free, to the public, to be held at the Bethlehem Gazebo in 2018. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 681

NO 351

Motion was made by Jeanne Robillard to accept Articles 23, 24, 25, 26, 27, 28, 30, and 31 as written since they are petition warrant articles and allow discussion for Article 29. **Seconded** by Dawn Ferringio. Vote called by Moderator Krambeer, **motion failed**. Articles were reviewed individually.

Article 23: To see if the Town will vote to raise and appropriate the sum of \$3121.20 as the town's contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Bethlehem residents. *(The Board of Selectmen does not recommend this Article)*

Motion made by Libby Staples to **change the amount** from \$3121.20 to \$3121.00. **Seconded** by April Hibberd. All in favor. **The article will be placed on the ballot as amended** to read:

To see if the Town will vote to raise and appropriate the sum of \$3121.00 as the town's contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Bethlehem residents.

YES 624

NO 404

Article 24: To see if the Town will vote to appropriate the sum of five thousand five hundred dollars (\$5,500) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2018. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink Support, and more. In FY2017, the Littleton Area Senior Center provided services for 150 Bethlehem residents, and ServiceLink provided services for 78 residents. The cost of providing these services was \$84,579.36. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 701

NO 319

Article 26: To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$500.00 for the purpose of providing funding to the Tyler Blain House Homeless Shelter.

(The Board of Selectmen does not recommend this Article)

No motions made, **this article will appear on the ballot as written**

YES 574

NO 454

Article 27: To raise and appropriate the sum of \$7,200.00 for Tri-County Community Action Grafton County for the purpose of continuing services of the Fuel Assistance Program for the residents of Bethlehem. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 625

NO 426

Article 28: To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$3000.00 (Three Thousand Dollars) in support of the Tri County Transit Bus Services. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 528

NO 498

Article 29: To see if the Town will vote to accept the road system known as Upper Valley Road and perform routine yearly maintenance including winter clearings. Understand that the road has been approved by the Bethlehem Planning Board, that it meets both Town and State specifications, that it has been inspected by a certified engineer and that currently there are three homes located on the road.

Motion made by Mike Bruno to add “If this article is approved, the operating budget will increase by an undetermined amount” and seconded by Dann. Moderator Krambeer called the vote and all in favor.

The article will appear as amended to read:

To see if the Town will vote to accept the road system known as Upper Valley Road and perform routine yearly maintenance including winter clearings. Understand that the road has been approved by the Bethlehem Planning Board, that it meets both Town and State specifications, that it has been inspected by a certified engineer and that currently there are three homes located on the road. If this article is approved, the operating budget will increase by an undetermined amount.

YES 445

NO 557

Article 30: To see if the Town will vote to raise and appropriate the sum of (Five Thousand Eight Hundred Dollars (\$5,800) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that **provides primary preventative health care to anyone, regardless of their ability to pay.** This will help ACHS continue to provide high quality care to **1014 current BETHLEHEM patients,** as

well as reach more of those in need. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 633

NO 395

Article 31: To see if the voters will vote to raise and appropriate the sum of \$2000 (two thousand) to help support Caleb Interfaith Volunteer Caregivers, that serves the needs of Seniors in the community. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 457

NO 556

Article 32: To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (Two Thousand Five Hundred dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides a van shuttle from the school to the Club for the afterschool program. *(The Board of Selectmen does not recommend this Article)*

Chris McGrath made the **motion to change the appropriation amount from \$2500.00 to \$1,000.00** and **seconded** by Pat Doughty. After discussion, the moderator called for the vote. Majority vote No to change the amount. **Motion failed. This article will appear on the ballot as written**

YES 556

NO 468

Article 33: We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health & Hospice in the amount of \$4,000 on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. *(The Board of Selectmen does not recommend this Article)*

No motions made, **this article will appear on the ballot as written**

YES 614

NO 405

Meeting called to end at 11:06 PM.

Respectfully submitted,
Mary Jackson
Town Clerk

SCHEDULE OF TOWN PROPERTY

2015 Tax Liens – Deeded 2018		Lot Size	Assessment
205-166	L/O Hillary Lane	13.01 AC	27,576
205-231-3	L/O Noyes Street	0.91 AC	31,600
Total Tax Deeded			<u>\$ 59,176</u>

Town Owned Land & Buildings

203-001	L/B Highway Garage	3.30 AC	\$ 863,300
204-043-002	L/B Town Water Supply	5.34 AC	2,360,900
205-122	L/B Visitor Center	1.48 AC	119,500
206-018	L/B Town Library	3.20 AC	758,100
206-029	L/O Elm Street	1.20 AC	33,300
206-029-001	L/O Elm Street	3.10 AC	35,900
206-035	L/B Town Hall	0.59 AC	1,038,300
414-005	L/O Bethlehem Town Forest	24.00 AC	55,500
414-007	L/O Bethlehem Town Forest	14.70 AC	8,700
414-008	L/O Bethlehem Town Forest	38.00 AC	72,100
414-009	L/B Bethlehem Village District	38.90 AC	1,238,300
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,800
416-003	L/O Former Transfer Station	64.52 AC	93,400
Total Owned			<u>\$ 6,681,300</u>

COUNTRY CLUB

203-001	L/B BCC Country Club	102.14 AC	\$ 576,600
203-017	L/O Prospect Street	33.00 AC	305,300
203-018	L/O Prospect Street	4.70 AC	103,200
203-019	L/O Prospect Street	1.00 AC	65,500
Total Country Club			<u>\$ 1,050,600</u>

PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 33,700
203-025	L/B Tennis Courts	1.20 AC	81,200
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	123,500
206-027	L/O Elm Street Ball Field	7.80 AC	59,700
206-036	L/B Town Pool	1.50 AC	282,800
Total Parks and Recreation			<u>\$ 580,900</u>

CEMETERIES

203-003	L/O Main Street "Cemetery"	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-
206-056	L/O Maple Street (Gift)	2.60 AC	-
206-055	L/O Maple Street	0.67 AC	-

206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-
Total Cemeteries			-
SCHOOLS			
206-015	L/B BES	4.49 AC	\$ 1,725,100
402-025	L/B Profile	17.99 AC	5,136,000
402-021	L/O Profile	5.53 AC	33,500
Total Schools			\$ 6,894,600
RAILROADS – STATE OF NH			
209-026	L/O Trudeau Road	3.70 AC	\$ 4,400
209-058-001	L/O River Road	7.20 AC	8,600
405-058	L/O Whitefield Road	40.00 AC	65,800
406-034	L/O Pond View Road	15.00 AC	36,400
416-002	L/O Whitefield Road	2.50 AC	2,600
416-008	L/O Whitefield Road	6.40 AC	6,700
419-015	L/O Trudeau Road	9.90 AC	13,400
Total Railroads			\$ 137,900
MISCELLANEOUS – STATE OF NH			
204-113	L/O Edelweiss Drive	11.80 AC	\$ 48,100
209-065	L/O Main Street	0.04 AC	700
209-066	L/O Main Street	0.75 AC	800
209-067	L/O Main Street	0.67 AC	20,700
209-078	L/O River Road	3.90 AC	4,600
420-032	L/O Main Street	4.60 AC	35,100
422-005-001	L/B Trudeau Road	12.10 AC	427,700
Total Misc. – State of NH			\$ 537,700
PROPERTIES DEEDED PROIR TO 2018			
201-031	L/O Rocks Edge Road	0.52 AC	\$ 5,200
202-037	L/O Main Street	8.60 AC	28,800
203-030	L/O Pine Street	0.41 AC	22,800
206-063-001	L/O Maple Street	24.70 AC	54,800
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	21,200
413-041	L/O Mt. View Lane	2.20 AC	13,400
414-014	L/B Maple Street	0.96 AC	28,900
419-050	L/O Main Street	4.50 AC	4,700
419-051	L/O Main Street	0.90 AC	900
Total Land and Buildings			\$ 180,700
LOTS SOLD IN TAX SALES			
203-034	L/O Pleasant Street	15.70 AC	48,400
407-016-003	L/O Cherry Valley	1.90 AC	29,200

413-049	L/O Swazey Lane (Gift)	0.18 AC	1,500
413-050-001	L/O Swazey Lane	5.08 AC	61,000
415-017-004	L/O River Road	2.85 AC	30,300
415-019	L/B River Road	0.96 AC	74,600
415-057	L/B River Road	3.50 AC	90,700
415-135	L/O Beaver Pond Rd	0.92 AC	19,100
415-148	L/O Moose Trail	1.40 AC	14,900
420-014	L/O Beech Hill Road	0.06 AC	800
Total Assessed Value of Sold Lots			\$ 370,500

OWNERS UNKNOWN

203-075	L/O Evergreen Lane	0.38 AC	\$ 21,200
205-048	L/O Doris Street	0.13 AC	1,600
207-020	L/O Other End Road	0.58 AC	2,000
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	7,400
417-006	L/O Whitefield Town Line	2.70 AC	3,200
Total Unknown			\$ 35,500

TAX EXEMPT ORGANIZATIONS

RELIGIOUS

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 36,800
203-052	United Methodist Church	0.35 AC	391,400
204-049	Congregation Madhzikei Hadas	0.61 AC	404,900
204-073	Bethlehem Hebrew Congregation	0.44 AC	435,500
207-007	Our Lady of the Fairways	0.11 AC	-
402-027	Bread of Life United Pentecostal Church	1.87 AC	250,100
405-042	Assembly of God	2.50 AC	737,300
416-051	Bethlehem Christian Center	91.50 AC	217,900
Total Religious			\$ 2,473,900

NON-PROFIT ORGANIZATIONS

203-047-1-11	B/O WREN		\$ 148,200
203-047-002	L/B WREN	0.29 AC	102,600
205-016	L/B Colonial Theatre	0.50 AC	272,700
207-005	Friendship House	5.85 AC	531,000
403-012	Burch House	14.70 AC	359,200
412-016	L/O Copper Cannon Camp	39.10 AC	46,500
412-017	L/B Copper Cannon Camp	46.80 AC	400,700
412-017-99	B/O Copper Cannon Camp	-	682,500
412-018	L/O Copper Cannon Camp	24.10 AC	38,900
412-019	L/O Copper Cannon Camp	16.00 AC	34,100
Total Non-Profit Organizations			\$ 2,616,400

FOREST

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 106,500
210-016	USA	109.00 AC	190,800

412-022-002	USA	210.36 AC	250,300
413-058	NH - Cushman	26.00 AC	30,900
422-003	USA-Gale River	50.38 AC	86,900
422-004	US Forest Service	342.00 AC	407,000
422-005	US Forest Service	31,112.90 AC	<u>37,024,400</u>
Total Forest			\$ 38,096,800

FOR-PROFIT ORGANIZATIONS	ASSESSMENT	EXEMPTION
White Mountain School	\$ <u>7,672,572</u>	\$ <u>6,149,276</u>
Total For-Profit Organizations	\$ 7,672,572	\$ 6,149,276

PAYMENT IN LIEU OF TAXES

		Assessed Value	Payment
NFI North, Inc.	1.90 AC	\$ 174,800	\$ 4,000
Bethlehem Senior Housing Associates	2.18 AC	937,400	6,337
SPNHF	1,326.50 AC	<u>1,321,800</u>	<u>8,000</u>
Total		\$2,434,000	\$ 16,817

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 1,002,419	
Residential Land	41,969,725	
Commercial/Industrial Land	4,655,075	
Total Taxable Land		\$ 47,627,219
Residential Building	\$ 167,312,115	
Manufactured Housing	4,848,100	
Commercial/Industrial Building	36,413,059	
Total Taxable Buildings		\$ 208,573,274
Utilities		
Public Utilities		\$ 6,956,565
Other Utilities		335,600
Valuation Before Exemptions		\$ 263,492,658
Adjusted Elderly Exemptions	\$ 1,155,800	
School Exemption	150,000	
Wood Heating System Exemption	28,100	
Total Exemptions Off Valuation		\$ (1,183,900)
Net Valuation On Which Tax Rate Is Computed		\$ 262,158,758
Less the A list utilities		\$ (6,956,565)
Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		\$ 255,202,193
Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 40,000
War Service Credits		\$ 59,500
Tax Exempt Land & Buildings		\$ 62,935,600

TAX RATE ON \$1,000 VALUATION

Municipal	\$5.74
County	\$1.93
Schools	\$16.13
State	\$2.17
Total	\$ 25.97

Village District\$1.02

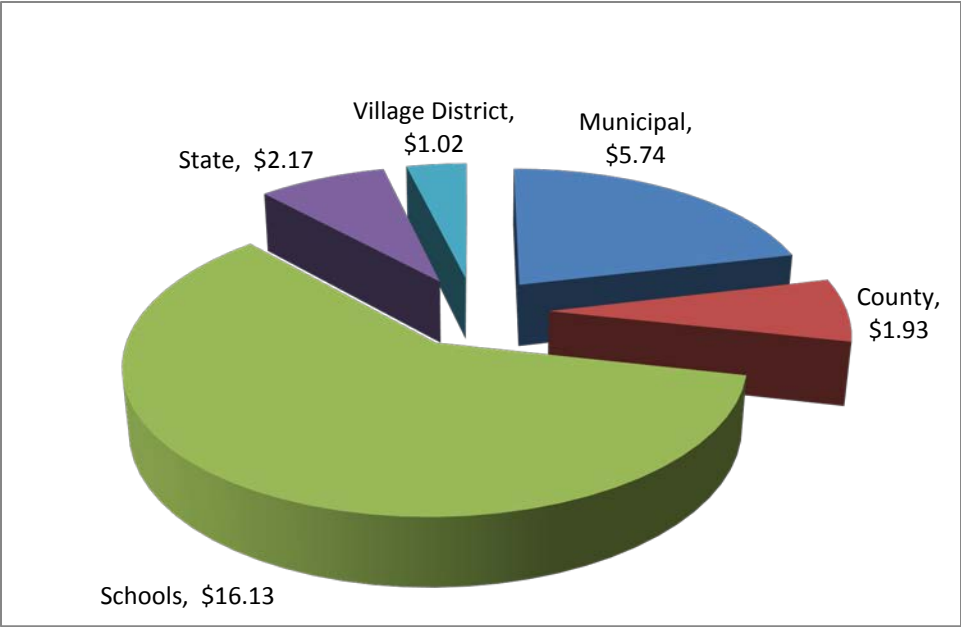
TOTAL.....\$26.99

Net Assessed Valuation -\$262,158,758

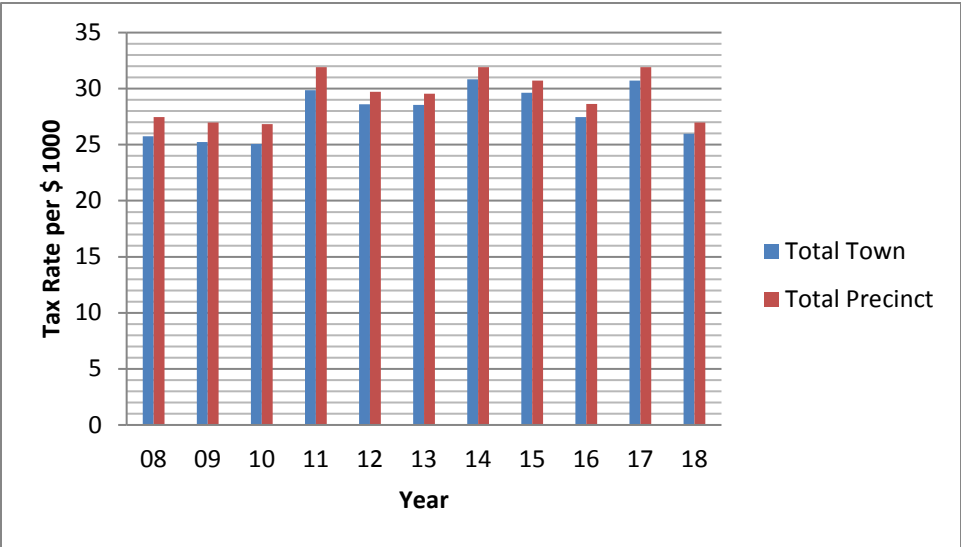
Net Assessed Valuation - Village District\$84,278,982

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.30	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.56	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92
2015	5.75	1.09	19.32	1.78	2.77	29.62	30.71
2016	5.48	1.17	17.82	1.77	2.39	27.46	28.63
2017	7.49	1.19	18.96	2.02	2.25	30.72	31.91
2018	5.74	1.02	16.13	1.93	2.17	25.97	26.99

2018 TAX RATE BREAKDOWN



TAX RATE HISTORY



TREASURER'S REPORT

Source of Funds

Miscellaneous Revenue	\$ 1,612,180.07	
Tax Collector	6,757,577.85	
Town Clerk	523,697.58	
Ambulance Revenue	46,108.89	
Trust Reimbursement	63,626.55	
Rooms & Meals	131,123.62	
NCES Host Fee	222,089.35	
Interest Earned	4,193.96	
Total		\$ 9,360,597.87

Use of Funds

Payroll	\$ 859,199.35	
Payroll Taxes	201,621.48	
Accounts Payable Net	8,410,077.67	
WCM Access	240.00	
Total		\$ 9,471,138.50

TREASURER'S REPORT

Bethlehem Country Club

Source of Funds

Un-Audited Balance Jan 1, 2018

\$ (9,099.00)

Memberships	\$ 46,483.50
Green Fees	67,398.00
Golf Carts	61,353.50
Innkeepers	1,782.00
Discount Cards	0.00
Discount Coupons	0.00
RECP	0.00
10 Ride	4,785.00
Miscellaneous Revenue	2,144.02
Land Sale	45,000.00
Pro Shop - Sku	11,438.15
Tournaments	3,670.00
Punch Board	0.00
GHIN	1,945.00
Corp	0.00
Restaurant	23,394.58
Function	0.00
Snacks	1,811.50
Liquor	16,216.77
Restitution	0.00
Interest	74.28

Total

\$ 287,496.30

Use of Funds

Club House Expenses	\$ 67,597.79
Course Expenses	137,469.95
Restaurant/Liquor	57,804.79
Water	0.00
Bank Charges-Credit Card	3,202.08
Bank Charges Credit Card Restaurant	1,067.15
NH State Rooms & Meals Tax	3,126.00

Total

\$ 270,267.76

FY 2018 Revenues Over Expenditures

\$ 17,228.54

Un-Audited Balance Jan. 1, 2018

\$ (9,099.00)

Unaudited Fund Balance – December 2018

\$ 8,129.54

TREASURER'S REPORT

Recreation Fund

Source of Funds

Audited Balance January 2018		\$ 58,280.00	
Income Received			
After School	\$ 14,770.00		
Special	102.95		
Credit Card Processing Fee	160.50		
Sports	1,475.00		
Summer	8,280.00		
Field Trips	600.00		
Miscellaneous	0.00		
Interest Earned through December	64.20		
Total		\$ 25,452.65	\$ 83,732.65

Expensed

Transfer to General Fund for FY 18	\$ 50,000.00		
Total Expensed		\$ 50,000.00	
Balance			\$ 33,732.65

Use of Funds

Summer Counselor Salary	\$ 30,348.11		
Payroll Taxes	2,322.04		
Telephone	493.80		
Park Electricity	416.53		
Fuel	27.59		
Rec Staff Training/Conference	65.00		
Snack Program	552.74		
Sports	6,719.90		
Rec Services & Supplies	5,295.36		
Postage	75.00		
Field Trips	4,777.80		
Summer	2,227.11		
Recreation Properties	8,981.51		
Total FY 2018		\$ 62,302.59	

2018 Transfer to General Fund	<u>\$ 50,000.00</u>
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Balance Due FY 2018	\$ 12,302.59
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Un-Audited Fund Balance – December 2018	\$ 21,430.06
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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Bethlehem
Bethlehem, New Hampshire 03574

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of and for the year ended December 31, 2017, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on the Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not recorded the capital assets in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

47 Hall Street ■ Concord, NH 03301
603-856-8005 ■ 603-856-8431 (fax)
info@roberts-greene.com

Adverse Opinion

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Bethlehem as of December 31, 2017, or the changes in financial position thereof for the year then ended.

Unmodified Opinions

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Bethlehem, as of December 31, 2017, and the respective changes in financial position thereof and the budget to actual comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension related information on pages 27 – 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Bethlehem has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Bethlehem. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

August 6, 2018

Robert A. Heena, PLLC

EXHIBIT 2
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2017

		Program Revenues			Net (Expenses) Revenues and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 505,408	\$ 8,318	\$ 4,142	\$ -	\$ (492,948)
Public safety	755,647	57,215	-	23,233	(675,199)
Highways and streets	777,642	125	108,253	92,465	(576,799)
Sanitation	4,938	249,212	-	-	244,274
Health	23,621	-	-	-	(23,621)
Welfare	9,596	-	2,081	-	(7,515)
Culture and recreation	528,933	312,468	7,016	-	(209,449)
Conservation	1,520	-	-	-	(1,520)
Interest on long-term debt	21,293	-	-	-	(21,293)
Capital outlay	285,976	-	-	-	(285,976)
Total governmental activities	<u>\$ 2,914,574</u>	<u>\$ 627,338</u>	<u>\$ 121,492</u>	<u>\$ 115,698</u>	<u>(2,050,046)</u>
General revenues:					
Property taxes					1,568,232
Other taxes					200,577
Licenses and permits					523,154
Grants and contributions not restricted to specific programs					131,652
Miscellaneous					88,439
Total general revenues					<u>2,512,054</u>
Change in net position					462,008
Net position, beginning, as restated, see Note III.D.					<u>119,045</u>
Net position, ending					<u>\$ 581,053</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2017

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 1,773,647	\$ -	\$ 627	\$ 1,774,274
Licenses, permits and fees	523,154	-	-	523,154
Intergovernmental	355,603	-	4,795	360,398
Charges for services	327,880	-	301,734	629,614
Miscellaneous	60,412	17,269	22,332	100,013
Total revenues	<u>3,040,696</u>	<u>17,269</u>	<u>329,488</u>	<u>3,387,453</u>
Expenditures:				
Current:				
General government	497,874	-	5,442	503,316
Public safety	736,402	-	-	736,402
Highways and streets	771,661	-	-	771,661
Sanitation	-	4,938	-	4,938
Health	23,621	-	-	23,621
Welfare	9,596	-	-	9,596
Culture and recreation	237,735	-	290,443	528,178
Conservation	1,270	-	250	1,520
Debt service	122,971	-	8,588	131,559
Capital outlay	92,918	188,489	4,569	285,976
Total expenditures	<u>2,494,048</u>	<u>193,427</u>	<u>309,292</u>	<u>2,996,767</u>
Excess (deficiency) of revenues over (under) expenditures	<u>546,648</u>	<u>(176,158)</u>	<u>20,196</u>	<u>390,686</u>
Other financing sources (uses):				
Transfers in	-	224,000	7	224,007
Transfers out	(224,007)	-	-	(224,007)
Total other financing sources and uses	<u>(224,007)</u>	<u>224,000</u>	<u>7</u>	<u>-</u>
Net change in fund balances	322,641	47,842	20,203	390,686
Fund balances, beginning, as restated, see Note III.D.	850,236	395,871	565,149	1,811,256
Fund balances, ending	<u>\$ 1,172,877</u>	<u>\$ 443,713</u>	<u>\$ 585,352</u>	<u>\$ 2,201,942</u>

The notes to the financial statements are an integral part of this statement.

TOWN CLERK'S REPORT

The total money collected in the Town Clerk's Office between January 1, 2018 and December 31, 2018 is as follows:

<i>Motor Vehicle Permits</i>	\$ 507,647.76
<i>Boat Permit Fee's</i>	\$ 794.32
<i>Dog License Fee's</i>	\$ 2,878.50
<i>Dog Fine's</i>	\$ 443.00
<i>Marriage License</i>	\$ 1,100.00
<i>Vital Records (birth, marriage, death certificates)</i>	\$ 4,975.00
<i>Cemetery Fee's</i>	\$ 4,000.00
<i>UCC Filing Fee's</i>	\$ 840.00
<i>Miscellaneous (checklist copies, bank charges, postage, cart fees)</i>	<u>\$ 792.50</u>
<i>TOTAL:</i>	\$ 523,471.08

Monthly Statistics

	# of Motor Vehicle Permits Issued	# of Boat Permits Issued	# State Titles Issued	# of Dog Licenses Issued	# of Vital Records Issued
January	305	0	57	26	26
February	211	1	42	82	26
March	268	1	72	63	52
April	339	20	126	126	36
May	345	17	86	58	57
June	351	11	74	17	28
July	350	3	90	19	66
August	327	0	113	8	25
September	336	0	70	3	18
October	361	1	73	6	39
November	266	0	110	18	40
December	<u>226</u>	<u>1</u>	<u>37</u>	<u>3</u>	<u>10</u>
TOTALS	3688	55	908	429	423

We enjoy seeing all of you in the office each year but if you are not able to make it, know that you have an alternative. Instead of waiting and risk expiration, feel free to try the online services; your registration or dog license will be mailed to you.

Mary Jackson, Town Clerk
Susan McClain, Deputy Town Clerk

TAX COLLECTOR REPORT

	DEBITS		
Levies of:	2018	2017	2016/Prior
Uncollected Taxes Beginning of Year:			
Property Taxes	\$ 0.00	\$588,311.83	2,344.49
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Excavation	0.00	0.00	0.00
Property Tax Credit	0.00	5.79	0.00
Taxes Committed This Year:			
Property Taxes	6,780,635.85	0.00	0.00
Land Use Change	3,280.00	0.00	0.00
Yield Taxes	3,357.69	0.00	0.00
Excavation Tax	907.52	0.00	0.00
Other: Misc other charge	125.00	1004.00	0.00
Overpayments:			
Property Taxes	9,317.68	58,955.87	0.00
Yield Taxes	0.00	638.48	0.00
Costs before lien	0.00	3,390.50	0.00
Interest Collected	<u>5,049.29</u>	<u>27,598.65</u>	<u>6.96</u>
TOTAL DEBITS	\$6,802,673.03	\$649,905.08	2,351.45
CREDITS			
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$6,142,790.56	\$329,053.16	74.48
Land Use Change	2,810.00	0.00	0.00
Yield Taxes	3,357.69	0.00	0.00
Interest	5,049.29	27,604.44	6.96
Excavation Tax	907.52	0.00	0.00
Converted To Lien	0.00	273,594.32	0.00
Other	125.00	1004.00	0.00
Abatements Made:			
Property Taxes	16,487.17	18,647.86	\$0.00
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	638.48	0.00
Excavation	0.00	0.00	0.00
Other	0.00	0.00	0.00
Current Levy Deeded	0.00	35.55	0.00
Uncollected Taxes End of Year			
Property Taxes	639,326.45	(637.18)	2,270.01
Yield Taxes	470.00	0.00	0.00
Interest	0.00	0.00	0.00
Other	0.00	0.00	0.00
Property Tax Credit Balance	<u>(8,650.65)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$6,802,673.03	\$649,905.08	\$2,351.45

SUMMARY OF TAX LIEN ACCOUNTS

DEBITS

	2017	2016	2015/Prior
Unredeemed Liens			
Beginning of Fiscal Year:	\$ 0.00	\$ 96,794.69	\$ 144,356.16
Liens Executed			
During Fiscal Year	290,413.07	0.00	0.00
Interest and Costs Collected			
After Lien Execution	<u>12,361.76</u>	<u>5,417.49</u>	<u>30,938.89</u>
TOTAL DEBITS	\$ 302,774.83	\$ 102,212.18	\$ 175,295.05

CREDITS

Remittance to Treasurer:	\$ 113,840.37	\$ 31,203.33	\$ 68,401.14
Interest & Costs Collected			
After Lien Execution	12,361.76	5,757.49	31,100.03
Abatements of			
Unredeemed Taxes	0.00	0.00	0.00
Liens Deeded To Municipality	1,951.80	1,797.44	3,934.44
Unredeemed Liens			
End of Year	<u>174,620.90</u>	<u>63,453.92</u>	<u>71,859.44</u>
TOTAL CREDITS	\$ 302,774.83	\$ 102,212.18	\$ 175,295.05

DETAILED STATEMENT OF EXPENDITURES

Executive	BUDGET	ACTUAL	PROPOSED
Clerical	\$ 35,350	\$ 35,156	\$ 37,411
Assistant Salary	51,380	51,607	52,921
Selectmen's Salaries	8,000	8,000	8,000
Auditors	15,750	15,500	15,750
SS/MC Taxes	7,247	6,972	7,522
NH Retirement	9,870	9,874	10,185
Registry	100	119	100
Telephone	1,100	907	1,100
Hardware Support	9,700	9,660	9,700
Computer Expense	8,000	8,394	8,000
Professional Consulting	1,000	2,548	2,500
Printing	3,000	2,203	2,500
Dues	3,200	3,046	3,200
NHMA Membership Dues	2,200	2,225	2,284
Public Notices	1,500	1,036	1,300
Office Supplies	1,200	690	1,000
Postage	1,300	1,152	1,100
Book & Periodicals	100	36	36
Miscellaneous	2,000	3,179	2,500
Equipment Lease	-	-	-
Equipment Repair & Maintenance	500	350	500
Training & Conferences	300	-	150
Total Executive	<u>162,797</u>	<u>162,654</u>	<u>167,759</u>
Town Clerk			
Town Clerk Salary	29,315	29,457	30,194
Deputy Town Clerk	10,179	5,951	9,000
Moderator	1,200	800	800
Supervisors of the Checklist	2,100	2,100	2,100
Ballot Clerks	4,800	3,075	725
SS/MC Taxes	3,182	2,870	3,159
Meals	550	275	225
Telephone	1,080	906	1,080
Information Systems	3,982	2,804	3,000
Services/Supplies	2,300	2,456	5,600
Dues & Education	165	175	165
Postage	550	695	600
Copier Maintenance	-	418	420
Mileage	500	109	150
Advertising	675	219	350
Payment to Government Agencies	4,000	4,167	4,200
Total Town Clerk	<u>64,578</u>	<u>56,477</u>	<u>61,768</u>
Tax Collector			
Tax Collector's Salary	22,066	22,177	22,728

Deputy Tax Collector	6,641	3,934	6,641
Treasurer's Salary	8,240	8,240	8,240
Deputy Treasurer Salary	1,000	864	1,000
SS/MC Taxes	2,903	2,694	2,954
Registry	700	441	700
Telephone	500	471	500
Information System	2,500	2,012	2,500
Services	3,350	1,609	3,350
Treasurer Services	500	-	500
Dues & Education	200	120	200
Supplies	1,950	558	1,950
Postage	4,350	3,550	4,000
Mileage	100	-	100
Copier Maintenance	600	418	600
Total Tax Collector	<u>55,600</u>	<u>47,087</u>	<u>55,963</u>
Assessing			
Registry	300	346	300
Assessing	18,720	18,740	18,720
Update Maps	2,250	2,250	2,250
GIS Online Hosting	2,400	2,400	2,400
Computer Software Maintenance	4,500	4,376	4,750
Equipment Software Purchases	-	-	10,000
Supplies/Services	200	190	200
Postage	50	2	50
Education & Mileage	100	-	100
Total Assessing	<u>28,520</u>	<u>28,304</u>	<u>38,820</u>
Legal			
Legal Expense	47,000	31,867	27,000
Zoning/Code Enforcement	3,000	-	-
Northern Pass	-	-	3,000
Total Legal	<u>50,000</u>	<u>31,867</u>	<u>30,000</u>
Planning & Zoning			
Secretary's Salary	13,926	12,389	14,020
Consulting Services	200	-	200
SS/MC Taxes	1,066	948	1,072
Legal Expense	1,500	507	1,250
Registry	600	153	600
Advertising	3,000	2,206	2,850
Telephone	480	471	480
Services	300	165	800
Supplies	120	295	420
Postage	1,500	1,310	1,000
Total Planning & Zoning	<u>22,692</u>	<u>18,444</u>	<u>22,692</u>
Government Building			
Cemetery Salary	1,500	1,700	8,117
GGB Salaries	8,500	10,488	10,500

SS/MC Taxes	765	932	765
Cemetery Maintenance	5,800	1,297	4,800
Cemetery Equipment Purchase	500	-	500
Cemetery Software	1,200	-	1,200
Out-of-District Hydrants	2,500	480	2,500
Lights	9,000	10,251	10,500
Heating Fuel	11,000	10,646	11,000
Building Maintenance	10,000	7,878	10,000
Cleaning Services	8,320	7,760	8,000
Supplies	5,000	4,213	4,500
Equipment Repair	800	1,210	1,100
Vehicle Mileage	-	-	-
Total Government Building	<u>64,885</u>	<u>56,854</u>	<u>73,641</u>
Insurance			
Insurance Claim Expense	2,000	(504)	2,000
Health Insurance	143,820	143,104	158,364
Dental Insurance	9,812	10,122	11,101
Property-Liability Insurance	48,830	43,265	41,955
Workers' Comp Insurance	30,843	27,525	18,036
Unemployment Insurance	<u>6,000</u>	<u>5,824</u>	<u>7,532</u>
Total Insurance	<u>241,305</u>	<u>229,336</u>	<u>238,988</u>
Visitors' Center			
Visitors' Center	6,000	5,751	6,000
Visitors' Center SS/MC	405	440	405
Visitors' Center Service/Supplies	3,950	4,655	3,950
Exterior Painting	<u>-</u>	<u>-</u>	<u>8,000</u>
Total Visitors' Center	<u>10,355</u>	<u>10,846</u>	<u>18,355</u>
Wood Assessor			
Salary	1,900	1,935	2,000
Mileage	<u>100</u>	<u>114</u>	<u>200</u>
Total Wood Assessor	<u>2,000</u>	<u>2,049</u>	<u>2,200</u>
Police			
Police Chief Salary	74,542	75,871	77,810
Officers' Salaries	246,074	241,505	264,397
Special Detail	1,000	1,350	1,000
Prosecutor	30,000	30,083	30,000
Overtime Patrol Grants	-	-	-
Equipment Grants	1,000	-	-
SS/MC Taxes	4,663	4,451	4,977
NH Retirement	94,652	93,436	99,290
Telephone	6,800	7,501	6,800
Services/Supplies	8,878	7,544	9,978
Animal control Misc. Supplies	1,000	240	1,000
Office Supplies	2,500	2,939	2,500
Postage	400	235	450
Ammo/Range	3,600	6,991	3,600

Fuel/Gas	10,567	9,526	11,957
Cruiser	-	-	11,788
Cruiser 1(2018 F150)	2,000	1,963	2,500
Cruiser 2 (2015 Explorer)	2,000	4,103	2,500
Cruiser 3 (2010 Expedition)	2,000	14,557	2,500
Cruiser 4 (2013 Explorer)	2,000	3,346	2,500
Tech Support	2,500	2,288	2,500
Mileage	1,100	798	1,100
Printer/Copier Lease	2,000	1,603	2,000
Training	1,500	1,068	1,500
Uniforms	3,500	6,153	4,000
Total Police	<u>504,276</u>	<u>517,550</u>	<u>546,347</u>
Fire			
Chief	50,923	51,147	52,450
Volunteer Firemen	23,000	22,128	23,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	2,613	2,755	3,285
Fire Chief NH Retirement	16,239	16,311	16,254
Training	3,000	1,462	3,000
Telephone	1,000	1,202	1,000
Office Supplies	1,000	831	1,000
Service/Supplies	7,000	4,488	6,000
Station Maintenance	1,000	290	2,000
Dues & Memberships	2,000	2,795	1,500
Fuel/Gas	1,000	1,077	1,000
Equipment/Vehicle Repair	1,000	118	1,000
Fire Chief's Vehicle	3,000	3,000	3,000
1977 Ford Ladder Truck	2,000	175	2,000
1998 Freightliner Tanker	2,000	2,299	2,000
2000 FL80 Freightliner	1,500	1,974	1,500
2004 Freightliner E-One	1,500	387	1,500
Reports and Codes	1,400	650	2,000
Equipment Purchase	12,000	18,975	12,000
Communication Maintenance	<u>2,500</u>	<u>1,845</u>	<u>2,500</u>
Total Fire	<u>137,175</u>	<u>135,409</u>	<u>149,489</u>
Building Inspection			
Salary	15,500	10,830	15,500
Building SS/MC	1,186	828	1,186
Supplies	-	53	150
Cell Phone	384	377	384
Dues	35	-	35
Postage	50	21	50
Mileage	225	-	288
Training	<u>100</u>	<u>125</u>	<u>200</u>
Total Building Inspection	<u>17,480</u>	<u>12,234</u>	<u>17,793</u>

Emergency Management

Emergency Management Plan	250	-	250
Forest Fire	250	-	250
Total Emergency Management	500	-	500

Public Safety

Dispatcher Grafton County	80,000	78,373	85,000
Total Public Safety	80,000	78,373	85,000

Highway

Road Agent Salary	56,275	57,023	57,963
Salary	220,000	214,741	226,600
SS/MC Taxes	21,135	19,692	21,769
NH Retirement	28,410	28,173	32,084
Gravel	5,000	6,048	5,000
Salt	16,500	10,937	17,000
Sand	22,000	22,362	22,000
Stone	2,000	2,412	2,000
Telephone	1,500	1,491	1,600
Services	8,500	10,397	9,500
Lights	3,453	3,826	3,453
Heating Oil	2,250	2,659	2,300
DOT Testing	400	277	400
Culverts	4,000	1,290	4,000
1976 Hyster Roller	200	45	200
98 CAT Loader	2,500	2,158	2,500
85 Case Mower	1,500	2,470	6,000
01 Freightliner #3	2,500	1,011	500
98 Freightliner #4	-	83	-
96 Ford L-8000 #2	2,000	3,032	2,500
99 F450 Bucket Truck #10	2,000	93	-
70 CAT Grader	1,000	-	500
Sprayer/Paint	800	691	800
Wood Chipper	200	189	200
07 Freightliner #7	5,000	4,322	5,000
09 Sterling Dump #6	5,000	20,163	6,000
10 International #12	3,900	7,156	4,500
2014 Freightliner #14	3,500	3,316	4,500
2006 Ford F-150	1,500	820	2,000
Public Notices	400	208	300
Supplies	9,500	9,559	9,500
Hand Tools	1,600	646	1,200
Office Supplies	400	262	400
Fuel & Lubricants	29,000	27,430	29,000
Grease & Oil	2,200	2,155	2,000
Uniforms/Boots	5,500	5,106	6,200
Asphalt	160,000	161,276	230,000
Backhoe	2,500	4,515	3,000
2016 Dodge 5500	1,500	2,377	2,000

2018 Freightliner Dump Truck	<u>1,000</u>	<u>996</u>	<u>2,000</u>
Total Highway	636,623	641,408	726,469
Street Lights			
Street Lights	<u>37,000</u>	<u>24,817</u>	<u>27,000</u>
Total Street Lights	37,000	24,817	27,000
Ambulance			
Attendants	17,000	11,867	20,000
Assistant Chief	1,500	1,500	1,500
SS/MC Taxes	1,500	1,023	1,645
Training	5,000	1,275	3,500
Maintenance	500	30	500
Services/Supplies	3,500	2,937	3,500
Fuel	1,000	1,281	1,000
Billing Services	<u>5,800</u>	<u>4,243</u>	<u>5,800</u>
Total Ambulance	35,800	24,155	36,645
Direct Assistance			
Rent	12,500	1,584	8,000
Miscellaneous	2,500	750	2,500
Lights	750	781	1,000
Fuel	<u>750</u>	<u>-</u>	<u>500</u>
Total Direct Assistance	16,500	3,115	12,000
Parks/Recreation			
Salaries	-	-	17,000
Director Salary	37,080	37,101	41,000
SS/MC Taxes	2,837	1,843	4,437
NH Retirement	4,220	4,422	4,306
Pool Salaries	23,000	22,003	23,000
Pool SS/MC Taxes	1,759	1,722	1,759
Pool Chemicals/Oversight	14,000	13,704	14,000
Pool Electricity	5,000	4,335	5,000
Pool Maintenance	5,000	1,109	5,000
Pool Supplies	2,500	2,336	2,500
Pool Training	600	1,140	600
Concessions	1,000	625	1,000
Programming	600	536	600
Marketing	<u>200</u>	<u>11</u>	<u>200</u>
Total Parks/Recreation	97,796	90,687	120,402
Library			
Library	<u>118,300</u>	<u>118,300</u>	<u>121,500</u>
Total Library	118,300	118,300	121,500
Conservation			
Services	<u>1,270</u>	<u>1,270</u>	<u>1,270</u>
Total Conservation	1,270	1,270	1,270

T.A.N. Interest

Tax Anticipation Note	<u>10,000</u>	<u>-</u>	<u>10,000</u>
Total T.A.N Interest	10,000	-	10,000

Debt Service

Costs for Town Building Construction	53,302	53,274	51,847
Ambulance	16,557	16,557	16,557
Highway Lot Restoration	16,825	16,813	16,561
Cat Backhoe	<u>11,155</u>	<u>11,154</u>	<u>11,154</u>
Total Debt Service	97,839	97,798	96,119

**Total Budget excluding Warrant Articles,
Special Revenue and Revolving Funds** **\$ 2,660,720**

WARRANT ARTICLES**Culture & Recreation***

Gazebo Entertainment	<u>7,500</u>	<u>7,000</u>	<u>7,500</u>
Total Culture & Recreation	7,500	7,000	7,500

Warrant Articles – Other

Street Lights	59,508	59,085	-
Total Warrant Articles – Other	<u>59,508</u>	<u>59,085</u>	<u>-</u>

Health Agencies/Hospitals *

Grafton County Senior Citizens	5,500	5,500	6,000
North Country Home Health	4,000	4,000	4,000
White Mountain Mental Health	3,121	3,121	3,121
Ammonoosuc Health Service	5,800	5,800	-
The Boys and Girls Club	2,500	2,500	2,500
Tri-County CAP	7,200	7,200	7,200
Northwoods Home Health & Hospice	500	500	-
Tyler Blain Homeless Shelter	500	500	3,000
Tri-County Transit	3,000	3,000	3,000
Center for New Beginnings	-	-	1,500
Total Health Agencies/Hospital	<u>31,621</u>	<u>31,621</u>	<u>30,321</u>

* Submitted by petition warrant article

Capital Reserve Fund

Police Cruiser	23,000	23,000	23,000
Highway Truck	80,000	80,000	80,000
Emergency Safety Equipment	10,000	10,000	10,000

Ambulance New/Used	10,000	10,000	10,000
Fire Truck New/Used	20,000	20,000	20,000
Police Equipment	3,000	3,000	3,000
Assessing	15,000	15,000	23,000
Tech/Computer Fund	8,000	8,000	8,000
Solid Waste Disposal	<u>25,000</u>	<u>25,000</u>	<u>35,000</u>
Total Capital Reserve Fund	194,000	194,000	212,000

SPECIAL REVENUE FUND

Bethlehem Country Club

HS Club House Salary	17,000	25,125	17,000
HS SS/MC Taxes	1,301	1,922	1,301
HS Advertising	7,000	4,365	7,000
HS Telephone	1,200	1,754	1,200
HS Services/Supplies	5,000	13,301	5,000
HS Ghin-Handicap	2,600	1,734	2,600
HS Lights	1,600	2,123	1,600
HS Heat	2,000	2,722	2,000
HS/Building Maintenance	18,000	987	18,000
HS Improvements	1,000	-	1,000
HS Equipment Purchase	7,000	267	7,000
HS Workers Comp Insurance	1,700	1,589	1,700
HS Property Liability Insurance	1,200	1,029	1,200
HS Snack Food	-	474	-
HS Bank Service Fees	2,500	3,202	2,500
HS Pro Shop Inventory	12,000	10,505	12,000
CR Salary	60,000	51,256	60,000
CR Department Head Salary	36,000	38,934	36,000
CR SS/MC Taxes	7,344	6,900	7,344
CR Telephone	400	471	400
CR Water	49	-	49
CR Lights	900	998	900
CR Improvements	8,000	5,596	8,000
CR Equipment Rental	1,500	660	1,500
CR Equipment Purchase	10,000	440	10,000
CR Workers Comp Insurance	2,000	1,589	2,000
CR Property Liability Insurance	1,700	1,292	1,700
CR Dues/Prof Meetings	250	100	250
CR Supplies	2,500	6,387	2,500
CR Chemicals	8,500	9,553	8,500
CR Fuel/Lubricant	8,500	5,732	8,500
CR Equipment Repair	4,500	4,179	4,500
Cart Repair	-	2,630	-
Debt. Service	8,588	-	8,588
CR Vehicle Mileage	300	384	300
Rest Salaries	25,000	24,619	25,000

Rest SS/MC Taxes	1,913	2,042	1,913
Rest Lights	1,000	824	1,000
Rest Equipment Purchase	4,000	111	4,000
Rest Property Liability Insurance	900	934	900
Rest Liquor	6,500	4,698	6,500
Restaurant Service & Supplies	23,640	22,332	23,640
Rest Rooms & Meals Tax	4,000	3,126	4,000
Rest Propane	1,500	537	1,500
Rest Bank Fees	700	1,067	700
Unemployment	7,002	1,708	7,002
Dept Head Salary from Growth	4,928	-	4,928
Improvements from Growth	10,000	-	10,000
Equipment from Growth	7,500	-	7,500
Total Bethlehem Country Club	<u>340,715</u>	<u>270,268</u>	<u>340,715</u>

2019 Funding for the Bethlehem Country Club is contingent upon the passing of Article 5 & Article 6. The funding will be converted from a special revenue fund to a revolving loan fund.

REVOLVING FUND

Park & Recreation

Summer Counselor Salary	40,000	30,000	10,000
SS/MC Taxes	3,060	2,322	765
Telephone	600	494	600
PR Electricity	600	417	600
Rec Fuel	300	28	300
Recreation Staff Training/Conferences	500	65	500
Parks & Rec Snack Program	800	553	800
Sports Program	9,000	6,720	9,000
Service & Supplies	8,000	5,295	7,000
Postage	250	75	150
Field Trips	7,000	4,778	7,000
Summer Program	1,500	2,227	1,500
Recreation Properties	<u>5,000</u>	<u>8,982</u>	<u>5,000</u>
Total Parks & Recreation	<u>75,610</u>	<u>62,304</u>	<u>43,215</u>

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2018

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions/Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
SCHOOL												
1994	BES Building & Improvements	Maintenance	Common CRF SAU 35	49,262.55	25,212.60	74,475.15	955.46	1,006.46	0.00	1,961.92	76,437.07	76,233.62
2003	BES Special Education	Special Education	Common CRF SAU 35	106,826.22	425.28	107,251.50	2,442.96	1,844.13	0.00	4,287.09	111,538.59	111,241.71
2011	BES Tech. Fund	Equip. Purch.	Common CRF SAU 35	12,491.93	49.52	12,541.45	233.22	214.77	0.00	447.99	12,989.44	12,954.87
2006	Profile Building Maintenance	Maintenance	Common CRF SAU 35	172,742.56	-77,230.97	95,511.59	8,658.90	2,222.43	5,000.00	5,881.33	101,392.92	101,123.05
2006	Profile Special Education	Special Education	Common CRF SAU 35	200,961.47	803.13	201,764.60	5,395.85	3,482.71	0.00	8,878.56	210,643.16	210,082.49
2011	Profile Tech.	Equip. Purch.	Common CRF SAU 35	66,586.56	264.20	66,852.76	1,292.87	1,145.65	0.00	2,438.52	69,291.28	69,106.85
2016	Profile Tennis Court Expendable Trust Fund	Installing/Maintaining Tennis Courts	Common CRF SAU 35	5,025.13	19.88	5,045.01	81.07	86.17	0.00	167.24	5,212.25	5,198.38
2016	School District Parking Lot Fund	Parking Lot	Common CRF SAU 35	1,763.79	9.54	1,773.33	687.44	41.37	0.00	728.81	2,502.14	2,495.48
Total School				615,662.21	-50,446.82	565,215.39	19,747.77	10,043.69	5,000.00	24,791.46	590,006.85	588,436.45
GRAND TOTALS:				1,358,710.37	-55,256.62	1,303,453.75	96,373.66	23,259.58	5,000.00	114,633.24	1,418,086.99	1,415,624.19

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2018

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
VILLAGE DISTRICT												
1995	H2O Maintenance	Maintenance	Common CRF	51,295.26	-3,762.19	47,533.07	887.36	819.47	0.00	1,706.83	49,239.90	49,223.20
2013	Village District Inlake CRF	Maintenance	Common CRF	37,551.93	7,610.20	45,162.13	599.54	725.07	0.00	1,324.61	46,486.74	46,470.98
1995	Village District Pickup Truck	Equip. Purch.	Common CRF	16,508.77	8,051.92	24,560.69	202.79	368.46	0.00	571.25	25,131.94	25,123.42
1996	Wastewater Maintenance	Maintenance	Common CRF	31,529.49	-6,347.49	25,182.00	634.01	452.55	0.00	1,086.56	26,268.56	26,259.65
Total Village District				136,885.45	5,552.44	142,437.89	2,323.70	2,365.55	0.00	4,689.25	147,127.14	147,077.25
POLICE DEPARTMENT												
1995	Police Cruiser	Equip. Purch.	Common CRF	3,811.85	11,232.19	15,044.04	446.05	96.28	0.00	542.33	15,586.37	15,581.08
2010	Police Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	8,684.89	-2,806.15	5,878.74	100.01	144.78	0.00	244.79	6,123.53	6,121.45
Total Police Department				12,496.74	8,426.04	20,922.78	546.06	241.06	0.00	787.12	21,709.90	21,702.53
EMERGENCY SERVICES												
1997	Ambulance	Equip. Purch.	Common CRF	5,039.31	10,021.32	15,060.63	490.54	111.98	0.00	602.52	15,663.15	15,657.84
2008	Fire Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	44,777.76	1,819.78	46,597.54	643.29	772.54	0.00	1,415.83	48,013.37	47,997.09
2009	Fire Truck	Equip. Purch.	Common CRF	42,001.98	20,128.47	62,130.45	424.05	753.59	0.00	1,177.64	63,308.09	63,286.62
Total Emergency Services				91,819.05	31,969.57	123,788.62	1,557.88	1,638.11	0.00	3,195.99	126,984.61	126,941.55

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2018

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions/Withdrawal Gain/Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
CEMETERY	1916- Perpetual Care	Lot Maintenance	Common TF	15,219.14	-1,022.65	14,196.49	34,332.08	1,542.96	0.00	35,875.04	50,071.53	49,746.73
				2009	15,219.14	-1,022.65	14,196.49	34,332.08	1,542.96	0.00	35,875.04	50,071.53
Total Cemetery				15,219.14	-1,022.65	14,196.49	34,332.08	1,542.96	0.00	35,875.04	50,071.53	49,746.73
PRIVATE TRUSTS												
1942	Library	Maintenance	Common TF	705.13	-18.11	687.02	172.67	27.34	0.00	200.01	887.03	881.28
1929	Crut - Town Building	Maintenance	Common TF	10,077.49	-274.08	9,803.41	3,203.26	413.53	0.00	3,616.79	13,420.20	13,333.16
1930	Jeffries - Park Building	Maintenance	Common TF	1,012.38	-43.75	968.63	1,107.69	66.03	0.00	1,173.72	2,142.35	2,128.45
1916	Phillips/Crut	Needy Children	Common TF	6,690.41	-673.49	6,016.92	25,945.24	1,016.19	0.00	26,961.43	32,978.35	32,764.49
Total Private Trusts				18,485.41	-1,009.43	17,475.98	30,428.86	1,523.09	0.00	31,951.95	48,427.93	49,107.38
TOWN												
2015	Broadband	Equip. Purch.	Common CRF	100.17	0.28	100.45	1.75	1.73	0.00	3.48	103.93	103.89
2013	Distressed Buildings	Town Properties	Common CRF	3,090.55	8.61	3,099.16	56.80	53.17	0.00	109.97	3,209.13	3,208.04
1995	Highway Truck	Equip. Purch.	Common CRF	169,026.61	-55,736.26	113,290.35	1,429.94	788.02	0.00	2,217.96	115,508.31	115,469.14
2007	Pool/Recreation Facility	Maintenance	Common CRF	5,371.28	14.97	5,386.25	99.00	92.37	0.00	191.37	5,577.62	5,575.73
2015	Property Assessment	Property Assessment	Common CRF	45,048.85	-16,322.49	28,726.36	484.31	747.54	0.00	1,231.85	29,958.21	29,948.05
1995	Prospect St. Dump Closure	Dump Closure	Common CRF	120,814.47	-5,727.53	115,086.94	3,639.50	2,033.14	0.00	5,672.64	120,759.58	120,718.66
2008	Road Maintenance	Maintenance	Common CRF	17,613.33	49.08	17,662.41	326.51	302.91	0.00	629.42	18,291.83	18,285.63
2016	Solid Waste Disposal	Solid Waste Disposal	Common CRF	75,114.57	25,223.69	100,338.26	986.71	1,331.48	0.00	2,318.19	102,656.45	102,621.64
		Facility/Transfer Station										
2016	Tech/Computer	Computer & Technology Needs	Common CRF	16,012.42	8,049.08	24,061.50	115.53	287.22	0.00	402.75	24,464.25	24,455.95
2003	Town Building Maintenance	Maintenance	Common CRF	15,950.12	-4,285.20	11,664.92	297.26	267.54	0.00	564.80	12,229.72	12,225.57
Total Town				488,142.37	-48,725.77	419,416.60	7,437.31	5,905.12	0.00	13,342.43	432,759.03	432,612.30

CEMETERY TRUSTEE'S REPORT

The trustees met on several occasions this past year to discuss the needs of the Cemetery including meeting at the Cemetery to survey problems and talk about solutions.

- The Cemetery Brochure of 2015 was revised in 2018 with approval from the Select Board. These brochures are sent to the Funeral Homes in the area as well as given to people when they purchase a lot. They are available for the public at the town office.
- Metal Signs with rules and regulations were purchased through Foto -Factory and will be placed in the Cemetery this spring.
- A walk through meeting was held at the Cemetery with the Town Road Agent, Brett Jackson, Sexton, Jon Wright and the Trustees to discuss the maintenance of the Cemetery. Many of the stones are being overrun with bushes and trees. This does not allow for proper mowing or maintenance around these stones. Plans are made to trim trees and bushes that need it and to remove dead and overgrown bushes that are infringing on stones and other people's lots.
- The Cemsite Software is up and running; training has been done. Section A, the oldest section of the Maple Street Cemetery, is in the computer and we will be starting on the New Section next.
- Susan McClain has submitted a letter of resignation to the Cemetery Trustees. The trustees thank her for her service as a trustee.

The Cemetery Trustees,
Clare Brown
Christine Clemmo
Paul Hudson
Susan McClain
Rick Robie

BETHLEHEM PUBLIC LIBRARY REPORT

I am happy to report that the Library continues to be a busy place in the community. We strive to connect with all residents of Bethlehem, offering both materials and programming for entertainment and life-long learning.

Adult programming was varied, and well attended. Author visits included Reeve Lindbergh (daughter of the aviator), Sam Graham-Felsen, who discussed his debut novel *Green*, and local author Michael Bruno, who spoke of his book *Cruising New Hampshire History*. Graham-Felsen was part of the summer Books of Jewish Interest series, co-hosted by the Bethlehem Synagogue. With the Synagogue we also co-hosted historian Geoffrey Brahmner in September. The Library took its first “field trip” when we toured The Frost Place this fall. And Dustin Pari returned to the Library with a special holiday presentation based on “It’s a Wonderful Life.” Our Oscar-nominated film series in the winter is always well attended. Master Quilter Everett Aldrich taught two quilting programs in the spring and fall.

The Library held several patron participation programs this year. The second annual March Madness focused on books by NH children’s author Tomie dePaola. Our spring Peeps Diorama contest, and our Gingerbread House contest in December were big hits with patrons. During the summer, we tallied all the books that Bethlehem residents read and created a *Bethlehem Reads!* mosaic on the wall. We recorded over 600 books read! New programs this year included Whatever Wednesdays – an afterschool program for older children, and Let’s Talk, a weekly topical discussion series for adults.

The summer reading program was music-themed “Libraries Rock.” The kick-off entertainers were Steve Blunt and Marty Kelley. We received a Kids, Books, and the Arts grant for this performance and the Colonial Theater again donated their space. We had a variety of musicians at the library over July and August. Mike Rogers taught us how to play the harmonica. And Richard Nevell taught us the history of country/contra dancing. The children’s finale, funded entirely by the Friends of the Bethlehem Public Library, included ice cream sundaes and Grammy-nominated songstress Judy Pancoast. At the finale, Elaine awarded \$1,250 in donated prizes.

Besides the summer finale program, our Friends group purchased Snap Circuit kits for the children to learn electronic circuitry, sponsored presenter Dustin Pari, as well as awarding the prizes for the Peeps and Gingerbread contests. The Friends have also agreed to again sponsor baby books for the library. Beginning in 2018, every child born in Bethlehem will have a library book purchased in their honor.

We thank everyone for their suggestions, and welcome the opportunity to answer questions or hear ideas.

2018 STATISTICS:

Circulation:	Adult Books	7,828	Audio/Video	5,390
	Children/YA Books	6,601	Magazines	1,152
	Inter-Library Loaned	686	Inter-Library Borrowed	863
	NH Downloadables (Overdrive)	3341	Database Searches	1,053
	(1,706 e-books, 1,588 audio books, 47 Periodicals)			
Other:	Patrons Served	21,281	New Patrons	141
	Computer Users	1,569	New Non-resident Patrons	5
Collection:	Purchased Items	920	Uncollected Items	23
	Donated Items	168	Withdrawn Items	2,156

Respectfully submitted,
 Laura Clerkin M.S.L.S., Library Director

BETHLEHEM PUBLIC LIBRARY BUDGET

	<u>Budget 2018</u>	<u>Actual 2018</u>	<u>Budget 2019</u>
Expenses			
Books, etc.	\$ 12,600	\$14,560	\$ 12,600
Magazine	1,200	1,112	1,200
Equipment Expense	100	13	800
Accounting	1,500	1,477	1,440
Professional Development	1,500	1,038	1,500
Employee Recognition	100	207	150
Supplies	1,500	1,678	1,500
Communication Expense	1,000	1,348	1,000
Bldg. Maint, Lawn Care	10,600	12,146	12,300
Building Supplies	300	495	300
Postage	300	324	300
Utilities	5,775	5,863	6,200
Other Expense	200	27	200
Library Programs	3,025	2,451	2,950
Payroll Tax	5,290	5,008	5,600
Wages	66,700	64,450	70,700
Library Systems Fee	3,100	2,481	3,400
Computer Maintenance	900	1,141	900
Computer Expense	-	-	750
Property Liability Insurance	2,310	2,310	2,010
Workers Comp. Insurance	300	140	300
Total	\$ 118,300	\$ 118,269	\$ 125,400
Income			
Town Funds	\$ 118,300	\$ 118,300	\$ 121,500
Library Fees	-	-	3,900
Total	\$ 118,300	\$ 118,300	\$ 125,400
Endowment/Trust Funds**		Gifts/Use Fees *	
Beginning Balance	\$ 113,303.89	Beginning Balance	\$ 56,584.00
Contributions	0.00	Interest	29.29
Interest Earned	2,099.33	Additions	7,028.54
Expenditures	0.00	Expenditures	5,053.32
Ending Balance	<u>\$ 115,403.22</u>	Ending Balance	<u>\$ 58,588.51</u>
Memorial Funds***		Fines, Lost Books*	
Beginning Balance	\$ 3,168.96	Beginning Balance	\$ 5,286.26
Donations	0.00	Interest/Additions	574.75
Books Purchased	0.00	Expenditures	0.00
Ending Balance	<u>\$ 3,168.96</u>	Ending Balance	<u>\$ 5,861.01</u>

Memorial Fund has been established through donations in memory of specific individuals.

The books purchased from these funds are in memory of these individuals.

*The income and expenditures from these funds are not reflected in the above budget

** Income from these funds is used to purchase books & conduct programs as dictated by the trust.

***These funds are not reflected in the above budget.

SELECTBOARD REPORT

The Town of Bethlehem experienced an exciting year in 2018. We celebrated milestones, welcomed new businesses, and benefitted once again from the extraordinary volunteerism of the members of our community.

2018 marked an amazing milestone for the Bethlehem Fire Department as our chief, Jack Anderson, recorded his 50th year of service to the town. Jack continues to demonstrate important leadership and networking skills as evidenced by securing a donation of protective gear, valued at over \$130 thousand, from the Salem Fire Department. We appreciate Chief Anderson's work, and we are grateful to the SFD for their generosity. Another milestone Bethlehem noted was the installation of the historic marker at the Rocks Estate. We are grateful for Mike Bruno's work by lobbying the state successfully to make this happen.

Another exciting project completion is the Town Building's flagpole which is now properly sited on the east side of the front of the building grounds.

2018 also concluded the UNH Business Retention and Expansion Study involving 29 surveyed businesses. The results of the study offered areas of opportunity while highlighting shifting population demographics unique to this region of New Hampshire. The report explained Bethlehem's ability of attracting and retaining young people. 2018 also marked the conclusion of working with KW Realty in assessing opportunities with the Bethlehem Country Club. We are optimistic about the future of the Country Club.

In 2018, we welcomed the following new businesses to our Town: Rusty Bucket; Doogan's; Rek-Lis; Healing Burch Studio; and Dollar General.

Bethlehem would not have had such a productive year without the extraordinary efforts of organizations such as Bethlehem Events, Bethlehem Trails Association, and Bethlehem Reimagined. We are grateful for the beautiful new banners on Main Street provided by Bethlehem Events as well as for their successful efforts with the Summer Fest and Christmas events. Bethlehem Trails Association continued to work with other area trails associations in moving forward with long term plans on bringing a path system to Bethlehem. Working with Bethlehem Reimagined, BTA had a great event that informed Bethlehem businesses on the economic benefits to a local trails association. Bethlehem Reimagined continued their work with new businesses and successfully raised enough capital to purchase a counting machine to make elections in Bethlehem much easier. A special thanks to both Mary Lou Krambeer and Mary Jackson for all of their efforts as well.

The Select board would like to thank all who help to make Bethlehem a great place to live and work.

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2019 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at Profile School, 691 Profile Road, Bethlehem on **Monday February 4th, 2019 at 6:00 pm**. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday February 5th and/or Wednesday the 6th at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, March 12th, 2019 at 8:00 am** for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Article 01: To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Article 02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,660,720 (Two Million Six Hundred Sixty Thousand Seven Hundred Twenty Dollars). Should this article be defeated, the default budget shall be \$2,485,827 (Two Million Four Hundred Eighty Five Thousand Eight Hundred Twenty Seven Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Board of Selectmen recommend this Article)

Article 03: Do you authorize the prepayment of taxes and authorize the collector of taxes to accept payments in prepayment of taxes, in accordance with RSA 80:52-a? If a town so votes, any person, firm or corporation owning taxable property may, at any time before notice of the amounts of taxes assessed against said property has been received, make payments on account of such taxes as will be due and the collector shall receive such payments and give a receipt therefor and credit the amounts paid toward the amount of the taxes eventually assessed against said property. In any town which shall vote to authorize the prepayment of taxes the collector of taxes shall give such bond in the form and amount which the commissioner of revenue administration shall require, and the collector shall pay be allowed to prepay taxes more than 2 years in advance of the due date of taxes. No interest

shall accrue to the taxpayer on any prepayment, nor shall any interest be paid to the taxpayer on any prepayment which is later subject to rebate or refund. (The Board of Selectmen recommends this Article)

Article 04: To see if the town will vote to establish a Highway Dept. revolving fund pursuant to RSA 31:95-h, for the purpose of a portion of highway department expenditures. All revenues received from the highway block grant will be deposited in the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. The Town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (The Board of Selectmen recommends this Article)

Article 05: To see if the town will vote to dissolve the Country Club special revenue fund as required by the Department of Revenue. Any funds in the special revenue fund will be transferred to the Revolving Fund (article 6) if article 06 passes. This article is contingent on the successful passage of Article 06. This administrative change is mandated by the State of New Hampshire Department of Revenue and is necessary for the Country Club to operate. (The Board of Selectmen recommends this Article)

Article 06: To see if the town will vote to establish a Country Club revolving fund pursuant to RSA 31:95-h, for the purpose of operating the Country Club. All revenues received for the country club from FEES, CHARGES, OR OTHER INCOME DERIVED FROM THE ACTIVITIES OR SERVICES SUPPORTED BY THE FUND will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. And further, to appropriate \$8,278 to be placed in the country club revolving fund to come from unassigned fund balance (this represents the funds from the dissolution of the special revenue fund). This warrant article is dependent on Article 05 passing. (Majority vote required) This administrative change is mandated by the state of New Hampshire Department of Revenue and is necessary for the Country Club to operate. (The Board of Selectmen recommends this Article)

Article 07: Shall the town vote pursuant to RSA 32:5, V-a and/or RSA 40:13, V-a, to require that all votes on recommendations on budget items or warrant articles by the towns various Boards shall be recorded votes and that the numerical tally of votes shall be printed in the warrant next to the affected warrant article. (Majority vote required) (The Board of Selectmen recommends this Article)

Article 08: To see if the town will vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the Board of Selectmen, shall contain a notation stating the estimated tax impact of the article. (Majority vote required) (The Board of Selectmen recommends this article)

Article 09: Shall we vote to authorize the Board of Selectmen to investigate, negotiate and execute a long-term lease of the Bethlehem Country Club property, on terms and conditions to be approved by the Board, which lease shall include the condition that the property shall continue to be operated as a public golf course. (The Board of Selectmen recommends this Article)

Article 10: To see if the town will vote to raise and appropriate the sum \$22,570 (Twenty-Two Thousand Five Hundred and Seventy Dollars) for the purpose of purchasing and installing 911 address markers for all residences of the town to be done in a uniform way so they are in the correct position for responders to be able to see them. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the 911 marker project is completed or by 12/31/2021, whichever is sooner. (Majority vote required). (The Board of Selectmen recommends this Article)

Article 11: To see if the Town will vote to raise and appropriate the sum of \$80,000 (Eighty Thousand Dollars) to be added to the Highway Truck Capital Reserve fund previously established. (The Board of Selectmen recommends this Article)

Article 12: To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty-Three Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 13: To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 14: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand dollars) to be added to the Fire Dept Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 15: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 16: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 17: To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 18: To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 19: To see if the Town will vote to raise and appropriate the sum of to \$35,000 (Thirty-Five Thousand) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article)

Article 20: To see if the Town will vote to raise and appropriate the sum of Six thousand dollars (\$6,000.00) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2019. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink Support, and more. In FY2018, the Littleton Area Senior Center provided services for 158 Bethlehem residents, and ServiceLink provided services for 98 residents. The cost of providing these services was \$78,698.28. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 21: To see if the Town will vote to raise and appropriate the sum of \$7,500, for the purpose of providing live musical entertainment, free, to the public, to be held at the Bethlehem Gazebo in 2019. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 22: To see if the Town will vote to raise and appropriate the sum of \$7,200.00 for the operation of Energy Assistance Services, a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 23: To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$3,000.00(Three thousand dollars) to support Tri County Transit a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 24: To see if the Town will vote to raise and appropriate the sum of \$3000 to support Tri County CAP's Homeless Intervention and Prevention Program/Tyler Blain House Homeless Shelter, a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 25: To see if the Town will vote to raise and appropriate the sum of \$1500 to support the Center for New Beginnings. These funds support the Center's sliding scale program, which provides assistance to clients with high deductibles or co-pays or loss of insurance coverage. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 26: To see if the Town, for advisory purposes only, wants to enact an ordinance prohibiting the possession of firearms within, or on the grounds of, any of the following spaces: the Municipal Office Building, Bethlehem Elementary School, Profile Jr/Sr High School, the Public Library, except for firearms carried at the direction of the Town Police Department. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 27: To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand five hundred dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides a van shuttle from the school to the Club for the afterschool program. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 28: To see if the Town will vote to raise and appropriate the sum of \$3,121.00 for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

Article 29: We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health and Hospice in the amount of \$4,000 on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article)

ESTIMATED 2019 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
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CAPITAL RESERVE WARRANT ARTICLES

Highway Truck	80,000	.305
Police Cruiser	23,000	.088
Police Special Equipment	3,000	.011
Fire Equipment	10,000	.038
Fire Truck	20,000	.076
Ambulance	10,000	.038
Assessing	23,000	.088
Tech/Computer	8,000	.031
Solid Waste	35,000	.134

PETITIONED WARRANT ARTICLES

Boys & Girls Club	2,500	.010
Center for New Beginnings	1,500	.006
Gazebo Summer Concert Series	7,500	.029
Grafton County Senior Citizens Council	5,500	.023
North Country Home Health & Hospice	4,000	.015
Northern Human Services	3,121	.012
Tri-County CAP – Energy Assistant	7,200	.027
Tri-County Transit	3,000	.011
Tyler Blain Homeless Shelter	3,000	.011

.953

Estimated cost for an assessment of \$150,000

\$ 142.95

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added, and overlay applied.

ESTIMATED 2019 TAX IMPACT

	Budget	Warrant Articles	Tax Rate*
Default Budget	2,485,827	0.953	6.57
Proposed Budget	2,660,720	0.953	6.60

*Estimated Total Tax Impact if all Warrant Articles are approved

POLICE DEPARTMENT REPORT

It is with great pleasure that I submit to you the Bethlehem Police Department's 2018 Annual Report. Contained in this report are the details that outline the fine service the members of the Department provide daily. I value our Officers, and believe in the continued empowerment of our staff through continued training and professional development. Our Officers understand the importance of public service and their service reflects the values of the community.

I am very proud of the members of the Bethlehem Police Department and the reputation they have earned for contributing to the quality of life our community enjoys. Our continuing commitment to the delivery of responsive and fair police services is just one, yet crucial, part of the entire Town of Bethlehem government team's mission to provide sustainable neighborhoods and community. We take tremendous pride in providing the public with outstanding police service, we are proud to serve all those who live, work and visit our town. Our philosophy ensures that officers will do their best to serve the public each and every time we are needed.

As always, we continue to take advantage of every opportunity made available through local, state and federal resources. To better serve the community, our officers must be trained to meet the everchanging job requirements. Some of the highlights in training this year, Officer Kelby Lewis graduated from the Police Academy in April and was a well needed addition to the Department. Officer Donahue completed the DARE (Drug Abuse Resistance Education) and ALICE Instructor Course (Alert-Lockdown-Inform-Counter-Evacuate), she is working closely with the schools in our community to provide support as needed; additionally, Officer Donahue participated in training on Human Trafficking, Animal Cruelty Investigations, Bomb Threat Management, Sexual Assault Investigations, and was a member of the Governor's Task Force of School Safety Preparedness. Officer Basnar participated in training with NEHIDTA Encountering the Drug Trafficker; and Officer Bushway completed the Field Training Officer Course.

In July, the Bethlehem Police Department participated in Operation Northern Alliance, a collaborative effort between Federal, State, County and Local Law Enforcement agencies. The goal of the operation was to investigate and arrest individuals in New Hampshire distributing heroin, fentanyl and opioid-base narcotics along with other illicit drugs. In addition, the task force apprehended individuals who were wanted for non-drug related offenses.

In October, the Bethlehem Police Department along with Littleton Police Department and the Drug Enforcement Administration (DEA) executed a search warrant at 184 Oxbow Dr. and arrested two individuals for possession and distribution of illegal drugs.

We continue to participate in the National Prescription Take Back program, this year a total of 11,880 lbs. of prescription drugs were turned in and destroyed state wide. To assist us with our collection efforts, we have installed a prescription drug drop box in the entryway to the Police Department. Now you can turn in unused prescription drugs any day of the year without having to wait for specific turn in days.

In December, we assisted Vermont State Police in executing a search warrant at 87 Strawberry Hill Road in Bethlehem, one individual was eventually charged with Sexual Exploitation of a Minor and Disseminating Indecent Material.

**Bethlehem Police Department
2018 Activities**

36 to 35 Crimes Against Persons (Down)
37 to 50 Crimes Against Property (Up)
10 to 30 Crimes Against Society (Up)
40 to 70 Other Crimes (Up)

4160 Calls for Service 2018, which included:

911 HANGUP/ABANDONED	32	MISSING PERSON	6
ABANDONED MV	6	MOTOR VEHICLE COMPLAINT	90
ALARM, BURGLAR/HOLD-UP/POLICE	96	MOTOR VEHICLE STOP	753
ASSAULT	6	NOISE COMPLAINT	14
ASSIST CITIZEN	62	OHRV INCIDENTS/COMPLAINTS(ALL)	4
ASSIST OTHER AGENCY	30	PARKING ISSUES	3
BE ON THE LOOKOUT	1	ALL PD ADMIN CALLS	463
FIRE-BRUSH/GRASS/FOREST	2	TELEPHONE HARASSMENT	13
BURGLARY	6	PERMITTED BURN	247
FOUND/LOST PROPERTY	20	SUICIDE/SUICIDAL PERSONS	10
CAR BREAK	3	RAPE/SEXUAL ASSAULT	3
CHILD ABUSE	5	VEHICLE REPOSSESSIONS	5
BUILDING CHK/OPEN DOOR-WINDOW	468	ROAD HAZARD/WIRE OR TREE DOWN	110
CIVIL STANDBY	42	PAPERWORK SERVICE (ALL)	57
UNATTENDED DEATH (ALL TYPES)	3	SHOTS FIRED	12
DISABLED MV & LOCKOUTS	171	COURT-ORDERED SIGN IN	7
DISTURBANCE/FIGHT/BRAWL	23	SEX OFFENDER REGISTRATION	1
DOG/DOMESTIC ANIMAL COMPLAINTS	97	SPECIAL DETAILS/PARADES	20
DOMESTIC DISTURBANCE	73	ALL SPOTS INQUIRES	146
DRUG ISSUES (ALL)	20	SRO ACTIVITIES-ALL (LITT)	26
ILLEGAL DUMPING	5	STALKING	1
DWI	6	AUTO THEFT	6
ALL EMS ADMIN CALLS	5	SUSPICIOUS PERSON	50
ALL FD ADMIN CALLS	36	SUSPICIOUS VEHICLE	49
ALL FG CALLS	50	THEFT/FRAUD/GAS DRIVEOFF	32
FIRE, ALL EXCEPT BRUSH/GRASS	97	THREATS (ALL EXCEPT BOMB)	10
FIREWORKS COMPLAINTS	10	TRAFFIC CONTROL/DETAIL/RADAR	4
FOLLOWUP/INVESTIGATION	188	TRAINING	10
FOOTPATROL/WALKTHROUGH	23	PRISONER TRANSPORT	2
GENERAL INFO	4	TRESPASS (ALL)	15
ALL GSO ADMIN CALLS	1	AMBULANCE TRANSFER	1
INTOXICATED PERSONS-NOT DWI	4	UNKNOWN/OTHER	4
JUVENILE OFFENSES	20	VANDALISM/CRIMINAL MISCHIEF	20
MEDICAL EMERGENCY	164	VEHICLE COLLISIONS	108
MENTAL PERSONS EXCLUDING IEA'S	7	VIN VERIFICATION	26
VIOLATION OF ANY COURT ORDER	3	WANTED PERSON	32
		WELFARE CHECK	47

We look forward to serving our community in 2019. Our goal is to continue our positive community relations and would like to create partnerships by interacting with members of our community to ensure that we are able to come together and work as a team to find solutions to ongoing and rising social and criminal problems within our community. We strive to reduce crime in Bethlehem by purposefully looking for every opportunity to prevent it before it occurs. Recognizing that crime prevention is a shared responsibility,

we will focus our efforts on building community partnerships aimed at preventing and reducing crime involving at-risk populations.

We will continue to train our officers with the knowledge and skill needed to lead the Police Department and safeguard the community.

Respectfully Submitted,

Chief Michael Ho-Sing-Loy
Officer Zachary Bushway
Officer Sarah Donahue
Officer Zachary Chicoine (Part-Time)

Sergeant Jeffrey Dube
Officer Joshua Basnar
Officer Kelby Lewis

FIRE & AMBULANCE REPORT

As always it is a pleasure to report the activity of your Fire and Ambulance Department for 2018. Once again it was very busy with 356 calls for the year with 198 EMS calls plus 51 calls for Motor Vehicle Accidents and only one structure fire in our Town. We responded to several other structure fires in other towns and also provided Mutual Aid for a variety of reasons. We respond to multiple fire and CO alarm activations which are all worthwhile as it shows our residents are protecting their homes and businesses with alarm systems.

There are many factors involved in operating a Fire Department and Ambulance Service in this day and age and our dedicated people are up to the challenge and do a wonderful job in protecting our Town. Thanks to the taxpayers of this great little town we are blessed with tremendous support at Town Meeting which can make life a little easier for those who give up so much to provide a needed and sometimes unpleasant service. Most of the time we are called to help someone who is not having a good day and we do everything in our power to mitigate their misfortune. We are also thankful for the tremendous support of our Select Board and other Department Heads which truly makes us a great team.

The Fire and Ambulance personnel also participate in several of our successful “fun” events throughout the year. In some cases they are key players in making these events happen and are always proud to be a part of it. One such event is Christmas in Bethlehem which was a big success again this year and is done in conjunction with The Bethlehem Events Committee.

On a personal note I was humbled by a surprise recognition award this year at Summerfest. The Select Board gave me a very nice plaque and some gift cards in recognition of my 50 years of service on the Fire Department. This award was organized without my knowledge and was a total surprise. Many thought I have retired but I assure you that I am still on the job and hope to continue serving this town as long as I can. Thank you to all that participated.

I would also like to recognize Ronney Lyster, a close friend and huge supporter of the Fire Department and many other organizations, who unexpectedly passed away this year. Ronney was one of those special people that sincerely loved the Town of Bethlehem and would do anything to help anyone in need. This call was an example of what it is like being a part of a small town Ambulance Service when you have to put your emotions aside to do your job and work on your best friend and some times no matter how hard you try it doesn't work out.

Our Department continues to try and keep up with the ever changing scope of service required in todays world. Thanks to the dedication and pride of our people we will continue to work towards that goal of providing the residents of the Town of Bethlehem with quality Fire and Ambulance protection. Thanks again for your continued support!

Respectfully Submitted,
Chief Jack Anderson

HIGHWAY DEPARTMENT REPORT

In an effort for better results the Highway Department started using an asphalt paver the past two years. Numbers have shown that the distance paved has increased when using this method instead of the use of the town grader. An example of this from last year would be Maple Hill which received 289 tons of asphalt at a cost of 21,431 dollars the length paved was 2,000 feet done by the grader. Lewis Hill received 266 tons of asphalt and a distance of 2,423 feet using a paving machine. With a better finished result and more distance we are going to continue paving as many roads as possible.

Equipment is always an issue with the price of new machinery or even the maintenance of existing equipment the expense is on a steep rise. In the span of nine years the purchase price of a new truck has risen to almost 38,000 dollars. Carbide cutting edges that are fitted to the plows went from 54 a foot to over 100 dollars per foot.

The crew which consists of Chris Brousseau, Richard Robie, Tom Hampson, Jon Wright, and Sean Moran continues as they have for the past few years which brings stability to the department. Keeping the same working crew together is a key part to a productive department with the first hand knowledge of the many different situations that arise throughout the year. Scott Harris has taken over the town grounds duties and done an excellent job in his first year.

A question often asked is on winter road maintenance. In the eighties we only sanded hills and corners with very little salt used throughout the year. In the past few years the majority of the snow we receive is in the upper twenties and over thirty degree range which has a very high moisture content. When driven over it becomes hard packed and when the temperature drops turns to ice. These conditions require more treatment (sand/salt) but whenever possible we try to stick to just hills and corners.

Thank you to the staff and department heads of the Town of Bethlehem for their continued help and support.

Respectfully,
Brett Jackson
Road Agent

RECREATION DEPARTMENT REPORT

2018 was a solid year for the program. Our high levels of service and quality were maintained throughout the year. We had another successful summer program despite challenges with weather. The sports teams were solid and had good seasons with a lot of happy players. The online payment portal has been a success. This has led to an increase in efficiency in payment collection for the programs and an increase in convenience for the parents. With the help of the Village District we were able to flood the skating rink and continue our winter tradition of ice skating in Bethlehem.

2018 Recreation Department Enrollments:

<u>Youth Sports</u>	<u>Summer Camp</u>	<u>After School</u>
Baseball 26	24 Registered	40 Registered
Soccer 51		
Basketball 20		

2018 Summer Pool Season Figures:

Season Pass holders:

2018	2017	2016	2015
50 Families	41 Families	50 Families	30 Families
(192 family members)	(161 family members)		
22 individuals	12 individuals	215 individuals	154 individuals

American Red Cross Swim Lessons:

76 swimmers took place in lessons over the course of 3 sessions. The majority of the swimmers participated in all 3 sessions. Lessons included Parent & Child, Preschool, and Learn to swim levels 1-5.

15 Public participants from the following towns: Bethlehem, Littleton, Berlin, Franconia, Twin Mountain, Whitefield, and Wells River, VT.

16 From the Bethlehem Recreation Summer Camp

45 From the Lafayette Summer Camp

Swim Team:

16 youth ages 8-17 years of age (10 swam at meets) competed in the North Country Summer recreation league. There were 4 away meets; Lyndonville's Powers Park, St. Johnsbury's Kiwanis Club, Littleton town pool, Colebrook's North Country Recreation Center, and one meet hosted at the Bethlehem town pool. The swim team parents ran the home meet and supplied baked goods for sale during the meet.

Junior Lifeguards:

There were 7 junior lifeguards this year. 6 passed the American Red Cross Junior Lifesaver course. 7 passed the American Heart Association Heartsaver First Aid, CPR & AED course. 3 junior lifeguards from the white team earned their Junior Lifeguard visors after completing 5 hours of service.

WSI-Aide (Water Safety Instructor/Swim Teacher):

2 passed the American Red Cross WSI-Aide course and volunteered 20+ hours for swim lessons/swim team.

Pool Staff:

1 Aquatics Coordinator	1 Head Lifeguard
7 Lifeguards	2 Lifeguard Subs
1 Paid Jr Lifeguards	4 Volunteer Junior Lifeguards
1 Head Swim Coach	1 Assistant Swim Coaches
3 Certified Water Safety Instructor	4 Certified Water Safety Aides (volunteers)

Respectfully submitted,
Tim Fleury

DIRECT ASSISTANCE REPORT

The Town of Bethlehem Welfare Office provides assistance to individuals, families and households who lack adequate resources to meet their basic needs. We direct those in need to other resource agencies for services as well. The goal is to assist those in need and promote self-reliance, independence and self-sufficiency.

In 2018 the Bethlehem Welfare Office provided assistance to 9 families.

- 5 payments towards rent
- 6 payments for electricity
- 0 payments for heating oil
- 1 payment for prescription medication
- 1 payment for cremation

Tri-County CAP Homeless Outreach and Fuel Assistance Programs continue to be a huge asset to the Welfare Office due to the assistance they provide to our clients.

The Food Pantry provided food for 5481 meals for 2018. The Food Pantry is funded through cash and food donations from residents and area businesses. The donations are able to help supplement what is received from USDA with items such as soap, toothpaste, toilet paper, butter, eggs, cheese, ketchup, mayo, jelly, etc. The Food Pantry provided Thanksgiving baskets for residents who frequent the Food Pantry on a regular basis.

A special thank you to our volunteer Pat Wilcoxson and to Guy Kerstetter who continues to donate Pepperidge Farm bread and bagels.

Respectfully submitted,
April Hibberd
Administrative Assistant

PLANNING BOARD REPORT

Bethlehem's 2018 planning board have made it their collective mission to act as an efficient and friendly conduit for prospective businesses joining the Bethlehem community or residents seeking land-use changes to their own properties. Please join the board for their twice-monthly public meetings held the second and fourth Wednesday of each month in the town hall meeting chamber. Agendas are available online for interested participants and are typically composed of a variety of agenda items including; property subdivisions, property lot-line adjustments, business conceptual's, and site plan reviews. The objective of the Planning Board is to cite town regulations and ordinances to assist applicants in keeping their projects within the scope of standards set by the Bethlehem community; thus, keeping the fabric of our neighborhoods and the welfare of our residents intact. In addition to reacting and responding to guide all of the recent prospective businesses and infrastructure development in Bethlehem this past year, the Planning Board has re-allocated its budget to allow for training of current and future planning board members so that future members can have the proper tools and training to engage in a meaningful way with their community. Additional tools have been under development by the Planning Board to improve the ease and processes both for the board and for applicants, including online outlines for a variety of prospective project types, a yearly breakdown of board responsibilities, and a workshop session where the board can engage in meaningful debate and discussion regarding ongoing board business like the town master plan. Coming into the 2019 calendar year, the board will consult the implementation table within the Bethlehem town master plan to consider their role in advancing the goals put forth by residents. Looking ahead to this spring, beyond re-interpreting the Master Plan implementation table, the Planning Board is preparing to review the local zoning ordinances to ensure they continue to reflect the best interests of the various districts and their respective residents. Citizens are welcome to attend our regular meetings and express their open and honest opinions regarding the continued development of their community, and the role the Bethlehem town Planning Board plays in representing their perspective.

The board would like to sincerely thank Dave Wiley for his 6 years as a member of the board. Dave will be sorely missed as a pivotal member of the Planning Board. His expertise in code enforcement and land use was extremely informative to all planning boards members and applicants. Whether you were new to the board or a seasoned veteran Dave Wiley's patience and leadership will be missed.

Sincerely,
David Rodrigues,
Planning Board Chairman

BETHLEHEM COUNTRY CLUB REPORT

Golf has been played at the Bethlehem Country Club since 1898, when a 9-hole course first opened to the public. Bethlehem was already well known as a splendid resort destination, with more than 30 hotels and guest houses to accommodate summer visitors. These visitors, both men and women, were anxious to try the new game of golf. At that time, one could play golf for the entire summer for \$5.00!

By 1909, because of the tremendous success of the golf course, the Bethlehem Park Association commissioned a young Scottish architect, Donald Ross, to expand the layout. Probably best known for his courses in Pinehurst, North Carolina, Donald Ross redesigned and expanded the course to 18 holes. The Bethlehem course represented Ross's first contract in New Hampshire. He would later plan or alter a dozen courses in the state, and more than 500 in his career. By 1910 the new layout was open.

In addition to its famous architect, BCC has had its share of some of the greatest players of early American golf. Players such as Walter Hagan, Joe Kirkwood, Gene Sarazen, Walter Travis, John McDermott, and Harry Vardon have teed it up on the BCC links. LPGA players Fay Crocker and Hall-of-Famer Betty Jameson have also played the course.

The Town of Bethlehem purchased the course in 1949 and has owned it ever since. The course has seen many changes in that time.

Over the recent years there has been a lot of discussion on what is the best option for the future of the Country Club. In 2015 there was a petitioned warrant article asking the Select Board to form a committee to look into the best options. The results of that were mixed. On the 2018 warrant the Board asked the voters if they wanted the Board of Selectmen to explore options for the sale or long-term lease of the Country Club and another warrant that asked if it was sold or leased should it be contingent on it remaining a golf course. The results of those votes to sell or lease were yes – 755, no - 275, and the results for it to remain a golf course yes – 718, no – 306.

Since then the Board hired KW Commercial and had an analysis done on the Country Club and has had multiple meetings and public hearings to get public input. The Course and Clubhouse both need significant investment. The outcome of the analysis was a recommendation of a long-term lease. An article will be on the 2019 warrant asking the voters to authorize the Board of Selectmen to investigate, negotiate and execute a long-term lease of the Bethlehem Country Club property. The Town plans to run it for the 2019 season as they go through the process of looking for a lessee.

REVOLVING LOAN FUNDS REPORT

In 1985 the Bethlehem Revolving Loan Fund was established through a Community Development Block Grant of \$250,000. This grant has enabled BRLF to grant loans to individuals for the revitalization of our main street.

This year we granted one façade improvement. We currently have 4 outstanding business loans and those loans are all being paid as agreed. Their outstanding balance at year's end was \$86,706.27. The loan balance in the grant is \$144,742.48.

We encourage you to contact NCIC should you have any questions regarding a business loan. They will address what you need for information for your application along with the process for final approval. Mark Butterfield is our contact person at NCIC and his number is 802-748-5101.

The façade loans are reviewed by the BRLF committee and we then refer them to the Board of Selectpersons for final approval.

Please feel free to contact any one of the committee should you have any questions.

BRLF committee:

Joyce Presby

Paul Greenlaw

Carol Boucher

BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Many in town are familiar with and appreciate Bretzfelder Memorial Park; the lovely 77 acre park on Prospect Street with woodland trails and open picnic areas. The park was given to The Society for the Protection of New Hampshire Forests for the town to enjoy back in 1979. In 1982 the Bretzfelder Memorial Park Committee was formed to oversee the management of the park. The original owner of the park was Charles Bretzfelder and we are thankful to his family for providing Bethlehem with such an enduring and endearing gift.

Over this past year, as always, we held our February/March and August nature programs, which included presentations on wildlife sounds, rocks, local trees, bees, global warming over 10,000 years ago, and NH historic markers. These are presented, free of charge, during four Wednesdays in February/March and in August. (We moved the February programs to 2 weeks in February and 2 weeks in March to try to avoid cancelations due to weather.)

Scheduled for this August (all starting at 6:00 pm):

- August 7: Music and Pizza (starting at 6:00 pm)
- August 14: Squam Lakes Nature Center (a perennial favorite)
- August 21: Mushroom Walk with Rick Van de Poll
- August 28: To be announced

Look for details as the dates get closer. All August programs are geared toward children of all ages, so bring the family.

Tanya Tellman, long time Chairperson and a committee member for 25 years, is stepping down this year. She has been a driving force, tireless worker for, and supporter of Bretzfelder Memorial Park. All of us on the committee will miss the advice, innovation and encouragement (and fresh squeezed cider!) that she has provided for so many years. We wish her the best and hope to come upon her, and Victry (her dog), on the trails.

Come and take advantage of this beautiful park. Visit the 200+ year old pine tree under which Mr. Bretzfelder would sit and read or just ponder nature. Snowshoe, hike and X-C ski the many trails throughout the park. Visit the beaver pond and enjoy a picnic by the pond near the lower parking lot. If it is raining, sit under the pavilion by the upper parking lot and listen to the peepers in the spring or maybe the owls in the evening.

The Park is located on Prospect Street, about one mile from Route 302. It is open from dawn to dusk every day of the year. Follow us on Facebook

The Bretzfelder Memorial Park Committee:

Nancy Czarny, Chair
Elizabeth Carter, Vice Chair
Sarah Turtle, Secretary
Ann Gruczka,
Shanna Hale
Tanya Tellman

Marilyn Johnson, Conservation Commission rep.
Chris McGrath, Planning Board rep.
Linda Moore, Select Board rep.
Nigel Manley, SPNHF rep.

BETHLEHEM HERITAGE SOCIETY REPORT

- During January, February and March, we collated and categorized the Survey maps given to us by the John Keller family. This was a monumental task as it was his life's work while in Bethlehem.
- Bethlehem Student Attendance Records from 1940 through 1963 were donated from Bethlehem Elementary School in April. They have proved to be helpful in family research.
- A French National Television crew came to the Heritage Center in April to film the Nutshell studies, *"The Sitting Room and Wood Shed"* and gather information on Frances Glessner Lee and her hometown, Bethlehem. This is going to be a 58 minute documentary and would have an audience of 3,000,000 viewers.
- The Nutshell studies diorama, *"The Sitting Room and Wood Shed"* returned from Renwick Gallery, Smithsonian in Washington, DC in May. The exhibit was seen by more than 32,000 people. In the months after its return we had an abundance of inquiries regarding the diorama and many visitors came specifically to see it.
- The Glessner Historical Marker was dedicated on July 31st - Heritage Society took part in the ceremony.
- The Heritage sponsored *"A Cog Kid Remembers"* by Tim Lewis on August 7th at Durrell Methodist Church.
- Caledonian Reporter, Bob Bechl came to the Center and took photographs, received information to do articles for the paper throughout the year.
- Our annual yard sale was held on Old Home Day, August 11th and was a success.
- 50/50 raffle was held at the summer concerts. Thanks to all who contributed and worked on this event.
- A Terrapin Bus Tour of 26 people came to the Heritage Center on September 4th. A history of Bethlehem's hotels, with emphasis on the Maplewood and Sinclair, was given.
- Paul Hudson assisted a student from Plymouth State University with a research project on the Ivy Episcopal Church in October.
- BooFest was held on October 27th with Trick or Treating at the Center.
- Mike Bruno, Bethlehem resident and author of *"Cruising NH History"*, came to the Heritage Center with Sean McDonald from WMUR in October to view the Nutshell Study, *"The Sitting Room and Wood Shed"*. Sean expressed an interest in returning to do a segment on the Maplewood Caddy Camp.
- A Caddy Camp display and discussion was held at the Friendship House dedication on Friday, October 19.
- Painting of our building's exterior was placed in the budget at the October Selectboard Meeting.
- Santa visited the Heritage Center on December 1st with a turnout of 50 families.

- The Memory/Veterans Tree Ceremony was held on December 1st at 4 pm a total of 254 names were read, 79 of which were veterans.
- The Granite State College adult educational program, OLLI, (Osher Lifelong Learning Institute) syllabus on the History of Bethlehem was completed by Clare Brown and Sandy Laleme for a course presentation in May of 2019 in Conway N.H.
- Work was completed for placing the Heritage and Visitors Center building on the NH Historic Register. This was completed at the end of December and is now being processed in Concord.

Each year our genealogical research increases with letters of requests, phone calls, emails, etc., and people walking in the door as was the case of Rev. Harcourt Klinefelter and his wife, Annelies visiting from the Netherlands. His grandfather, L.T. Clawson owned the Hillside Inn and Annex which is where the Hillview Apt.'s are located today. Such a small world we live in and we can learn so much by being amicable and helping people with their family history.

Thanks to the community of Bethlehem for supporting the Heritage Society.

Respectfully submitted,
Bethlehem Heritage Society
Board of Directors

VISITOR CENTER REPORT

The Visitor's Center welcomed 913 people during the season, May through October. Traveler's from Brazil, Luxembourg, Switzerland, Italy as well as folks from the west coast, mid-west and east coast were welcomed.

We sent out 25 informational mailings, 3 of which were relocation.

Visitor of note was Sean McDonald of WMUR, who came with our own author and Bethlehem resident Michael Bruno. They came to see the Nutshell Studies diorama "*Sitting Room and Woodshed*" by Francis Glessner Lee which resides at the museum.

We thank you all for your continued support.

Bethlehem V. C. staff,
Carole Hammarberg and Fay Lloyd

BETHLEHEM CONSERVATION COMMISSION REPORT

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Fill and Dredge and Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, and Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

In 2018, the Conservation Commission:

- Held its annual roadside cleanup on May 5th, 60 people volunteered to clean up trash along the roadside and then met for ice cream at Bretzfielder park.
- Member Lindsay Webb worked with the Bethlehem Elementary School 6th graders on a project at the Town Forest. The students visited the Forest and developed an action plan to manage a patch of an invasive species known as Japanese knotweed. The BCC is excited about the Japanese Knotweed Project and looks forward to working with the Elementary school in the future.
- Met to discuss wetlands impacts throughout the Town, including a wetlands application at Bretton Woods and some smaller residential applications.
- Hosted the Ammonoosuc Conservation Trust and brainstormed ways to increase our presence within the community and increase participation.
- In January Cheryl Jensen, Chair for many years, resigned her role as Chair. Linda Moore who co- chaired the commission last year, was Chair from January until September when Linda stepped down as Chair. Lindsay Webb was elected as the new Chair.
- The Commission also reviewed their meeting policy and changed its' policy to meet as needed.

In 2019, the Conservation Commission looks forward to working in accordance with the Town Forest Stewardship Plan, the Town's Master Plan, and other groups to create recreational opportunities in the Town Forest.

Looking to the new year, the Conservation Commission continues to be in search of one full time member and any number of alternate members. If you are interested in serving on the Conservation Commission, please contact Chair Lindsay Webb, lindsaymwebb@aol.com, for more information or come to a meeting and see what it's all about.

AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

The uncertainty of financing for health care means there are many unknowns. Those with coverage, are unsure if they'll continue to have coverage, and at what cost. Insurance premiums continue to rise, while coverage declines, and many folks carry huge deductibles. Despite this volatility, there is one constant- patients with or without coverage will be cared for at ACHS, where we'll continue to provide high-quality care for patient's overall health- medical, behavioral, and dental, nutrition and clinical pharmacy services.

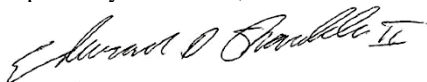
As a Federally Qualified Health Center, ACHS provides comprehensive preventive healthcare to all, *regardless of ability to pay*. Many of our services are paid through Medicare, Medicaid and grants, as well as funding sources at the federal and state level. These funds enable us to offer a sliding fee scale discount for uninsured and under-insured patients who qualify, so they may get the health AND dental care they need. They also help offset costs and keep residents away from preventable emergency department visits or hospitalization. *Preventing one avoidable ED visit saves taxpayers \$1,500-\$2,000 (average cost of ED visit).*

However, these funds are continually in jeopardy as they are modified, diminished or cut. Which is why support from towns is so extremely important. It enables us to serve as a medical home to nearly 11,000 patients in NH and VT, including citizens of the 26 towns in northern Grafton and southern Coos Counties, which includes Bethlehem.

Town of Bethlehem Statistics

- Total # of Patients – 1074
- Total # of Medicaid Patients – 159
- Total # of Medicare Patients – 236
- Total # of Self-Paying Patients – 66
- Total # of Sliding Fee Scale Patients – 50 (4.7% of total)

Respectfully Submitted,



Edward D. Shanshala II, MSHSA, MSEd
Chief Executive Officer

BELIEVE IN BETHLEHEM, a 501c4 non-profit

Mission Statement

1. We Believe in Bethlehem. We support the notion that Bethlehem is a beautiful town and a place without equal. It is home to families, children, seniors, and people from all walks of life and of all ages. We accept and support people of all religions and lifestyles. We encourage people to come enjoy and live in Bethlehem. We support laws, procedures and activities that are consistent with making these things happen.
2. We support ALL the businesses in Bethlehem and want them to grow and prosper. We also encourage the formation and establishment of new businesses and promote laws, procedures and activities that both attract and help grow business within our town. We seek to host businesses that are willing to work with us to ensure sustainable growth in a relationship that is mutually beneficial.
3. We believe in protecting and preserving Bethlehem, its natural beauty and its ecosystems, We recognize, for Bethlehem to grow stronger and more beautiful, objectives in 1 and 2 above need to be in fair balance

IN 2018 BELIEVE IN BETHLEHEM ACCOMPLISHED THE FOLLOWING:

Re-built outside bulletin Boards at Town Hall front entrance
Donated the first \$500.00 to help town acquire new ballot counting machine
Spoke in favor of town flag pole replacement
Donated \$500.00 to "Bethlehem Events Committee" to help support Summerfest, Christmas in Bethlehem, and other events
Ran "Ski-Chair" Fund raiser and raised \$585.00 for free Community meals at Durrell Church
Provided gift flower baskets for new Businesses in Town
Donated \$200.00 to Bethlehem Elementary School for gift baskets
Participated in construction of new Bethlehem Elementary School Playground
Participated in Bethlehem Clean Up day
Supported efforts to maintain town services

Peter Roy, President

Kevin Roy, Secretary

Tink Stevenson, Treasurer

And about 60 other people that care about our community

BETHLEHEM EVENTS REPORT

Bethlehem Events is a completely volunteer non-profit organization that works year-round planning and scheduling events that are fun for the whole family, and in almost all cases, completely free. As individuals and as an organization, we are passionately invested in our community and we work together as an apolitical unit to help others see what we see in Bethlehem, with the hopes that other community members are also inclined to get involved with the direct actions we perform to market and drive interest in our town. The mission of Bethlehem Events is to promote pride and community spirit among residents, enhance Bethlehem's image, attract new residents, businesses and visitors, and improve the social and economic well-being of residents of Bethlehem. We accomplish the goal of strengthening the vibrancy and activity of the Bethlehem community by recommending, overseeing, and organizing an annual portfolio of cultural and recreational special events, programs and activities.

In our first official year as an organization, we focused on the growth and support of ongoing town events and beautification initiatives. Due to our direct efforts, Light it Up Blue Bethlehem, part of the international UNESCO Autism Awareness event held each April, was larger than ever with more blue lights, more participants, and more awareness. Bethlehem ArtWalk and Old Home Days were fused in August into the newly named Bethlehem Summerfest, featuring a parade, hot air balloon rides, a beer garden, increased attendance, and a marked increase in purchases at local businesses. Christmas in Bethlehem also reached new levels of attendance and welcomed the addition of "Santa's Chair" for children wishing to meet Santa. Flower boxes were painted, new commemorative benches were added to the town's collection, and a select offering of new events was added to the annual roster.

International Make Music Day came to Bethlehem on June 21st, 2018 and added us to an international community of more than 800 cities offering free music to all people, all day long. Hands-on activities, free performances on stages throughout town, and a food drive for the local food bank marked a successful first year.

October welcomed the inaugural BOOthlehem Halloween Bash with a variety of activities throughout town including self-directed scavenger hunts, Gazebo ghost stories with hot cider and cocoa, haunted hayrides, and a 5k Haunted Hustle Fun Run at Bethlehem Country Club.

Bethlehem Events also successfully designed, funded, and installed new pole banners on Main Street, while also establishing a townwide banner policy. This was achieved through cooperation with the regional power company and the Board of Selectmen, and it is with great gratitude to the Highway Department and their tireless help that we were able to achieve this goal.

Bethlehem Events also worked closely with the Recreation Department and 42 Maple Arts Center to create a hands-on art programming for all summer program participants. The children spent 6 weeks building and decorating paper mache "big head" masks that they wore proudly in the Summerfest Parade in August. All of these activities and events are scheduled to return and grow for the 2019 season.

Board of Directors
Bethlehem Events

BETHLEHEM REIMAGINED, INC.

As we begin 2019, let's take stock in all the exciting business activity happening in Bethlehem. In 2017 we welcomed Les Fauves donut shop to Main Street and new owners to the Wayside Inn and Restaurant.

2018 was a year of excellent growth and expansion. Several new businesses came to town including Presby's 24 hour fueling station, The Rusty Bucket Antiques, Doogan's shop featuring Qwerkz Fudge and Dollar General. The Floorworks is also operating under new ownership. The Colonial Theatre finished its incredible renovation project that will continue to bring locals and visitors to Bethlehem's downtown for years to come. Yonder Mountain Nursery also opened next to the Theatre. Rek'lis Brewing Co. moved from its backyard brew shack to its new Main St. location that opened in March and is currently in phase one of its expansion. Bretton Woods Resort is also constructing a new 8-passenger, high-speed gondola and event facility that's largely located in the township of Bethlehem. Lonesome Woods and Mountain Wind completed their respective facade improvements this fall and enhanced the character of Main Street. The owner of the Baker Brook property continues to renovate cabins and motel units on Rt. 302 near the pond and we look forward to hearing more about plans for a new hotel across the street. The Bethlehem Trails Association has developed mountain bike trails on the north side of Rt. 302 from the baseball fields to the Swazey Lane area and plans to begin more heading up the east side of Mt. Agassiz in 2019. Their presentation to local business in November showcased the positive impact these trails can have on our local tourist economy. The Profile Trails Association is in the planning stages for bike trails from Profile School to downtown. Friendship House, in partnership with Ahead and North Country Health Consortium, opened its beautiful new facility this fall. AHEAD is continuing with plans to develop housing units just across from the Village at Maplewood. Although WREN has had a very challenging year, we wish them the best for a rebirth in the spring of 2019. Their work helping North Country businesses has been outstanding over the years.

Bethlehem Reimagined hosted it's "Ballots & Beer" fundraiser at The Colonial in July raising over \$4,000 for the newly purchased ballot scanning machine. In November we held an informational meeting on the bike trails economy at The Maplewood. We had Jim McCann from Bethlehem Trails Assoc. and Dave Harkless of Littleton Bike Shoppe explain how local and regional efforts can positively impact the North Country economy. Numerous Bethlehem businesses attended from the restaurant, lodging and retail sectors. We are registered and a NH non-profit eagerly awaiting our 501c3 non-profit designation.

Our community is truly fortunate to have the Bethlehem Events Committee that put in countless hours organizing events like Summerfest/ArtWalk, Bethlehem Christmas and more. In addition, fundraising, a key attribute within our community created many positive changes including a new elementary school playground and an electronic ballot-reader with which to count our votes more efficiently.

Thanks to everyone for their continued support of Bethlehem businesses and our community. Our future is bright!

Respectfully submitted,
Bethlehem Reimagined, Inc.

BOYS AND GIRLS CLUB OF THE NORTH COUNTRY REPORT

The Boys & Girls Club of the North Country (BGCNC) has a mission to provide a fun, safe and positive place for all children of the North Country, under the guidance of caring adults.

The BGCNC serves over 200 members of the community with three programs: a daily afterschool program serving 120+ members annually with an average of 71 daily, all day vacation camps during school vacations, and in partnership with a local school, the children are offered a chance to spend time at the Club as their winter program activity. Some of the programs that we've implemented are:

- ◆ Smart Girls which helps girls develop and adopt healthy attitudes and lifestyles.
- ◆ Triple Play which improves members' knowledge of healthy habits, good nutrition and physical fitness.
- ◆ Power Hour which helps young people develop academic, behavioral and social skills through homework completion. Our goal is to continue offering programs that build character, leadership and life skills.
- ◆ Torch Club which teaches youth leadership skills.
- ◆ We have several collaborative activities with organizations such as Copper Cannon Camp, Appalachian Mountain Club, Littleton Studio School, North Country Climbing Center, Root to Rise, Adaptive Sports Partners of the North Country, and The White Mountain Science Institute.
- ◆ We also have several specialty programs that include a journalism club that produces their own member newsletter and our own radio show on North Country Community Radio.

Providing a safe, fun and healthy atmosphere are some of our main goals. Throughout the year, staff, volunteers and board of directors work hard to encourage, grow and mold our youth into accomplished individuals. Our facility provides a safe place for children to participate in a program that promotes educational growth, physical development and responsible social behavior – components in long-term healthy growth, development, and success in school and as future adults. The national BGCA slogan is “Great Futures Start Here”. We strongly believe that, and work to give our members a good start.

Working families in our area rely on BGCNC for quality after school care for their children. Because it is our policy to remain affordable, BGCNC is the only child care after-school option for most low-income families in our community.

Without the BGCNC, most families would have no affordable safe alternative for child care. Our capacity to provide care regardless of ability to pay rests on effective community support. As demand grows, we find that we need more resources in order to deliver this essential community service.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2017-18, 158 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. Ninety-eight Bethlehem residents were served by ServiceLink:

- Older adults from Bethlehem enjoyed 1,244 balanced meals in the company of friends in the Littleton center's dining room.
- They received 4,689 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 927 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 13 visits with a trained outreach worker and 291 contacts with ServiceLink.
- Bethlehem's citizens also volunteered to put their talents and skills to work for better community through 1,533 hours of volunteer service.

The cost to provide Council services for Bethlehem residents in 2017-18 was \$78,698.28.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, savings tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become ever more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos,
Executive Director

NORTH COUNTRY COUNCIL REPORT

As the Regional Planning Commission serving 50 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Administrator for the Pemi Baker Solid Waste District.
- Provided technical assistance and staff support to the Town of Littleton Parking Commission for a study and plan for management of parking in downtown Littleton.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create 27 jobs at the Friendship House in Bethlehem and a feasibility study for to identify the need for expanded care in the Cottage Hospital service are through Grafton County.
- Administered and provided technical assistance to communities and organization seeking Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 19 towns in the region.
- Assisted NH Fish & Game, White Mountain Community College, and the Androscoggin Watershed Council with assessments of stream crossings in the Androscoggin River Watershed, as well as outreach to municipalities to help them use them information gathered to prioritize and plan culvert improvement and replacement projects.
- Completed 199 traffic counts (160 for NHDOT and 39 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Facilitated the efforts of the North Country Scenic Byways Council to steward, improve, and promote the North Country's system of scenic byways." Make the second sentence a new bullet, change to "Performed pavement condition assessments of local roads for the Towns of Groton and Wentworth to assist with planning and budgeting for roadway maintenance.
- Assisted communities in the region with the development and submittal of proposals for roadway and bicycle and pedestrian safety and improvement projects to be considered for funding through the Statewide Ten Year Transportation Plan, the Transportation Alternatives Program, and the Federal Lands Access Program.
- Assisted the Town of Littleton with development of Bicycle and Pedestrian Infrastructure Improvement Plan.

- Provide technical mapping services to various communities in the region, including assistance to the Bath Conservation Commission for an Aquatic Resource Mitigation (ARM) Fund grant application and to the Town of Bethlehem for a map of public parking areas.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programming. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulation books.
- In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. This year's highlight of our work with EDA include continuous work with the Comprehensive Economic Development Strategy Committee meeting on a bi-monthly basis to complete the five year update by December of 2018. This effort in 2019 will take a deeper dive into the regions communities the Council will host regional roundtables focused on better understanding the needs and unique assets of the regions communities. Through this funding North Country Council Staff is able to provide various types of technical assistance and project development support around the region.

All of us here at North Country Council look forward to serving your community. The Council is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Michelle Moren-Grey
Co-Executive Director & CEO

Kathleen Frenette
Co-Executive Director & COO

NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2018, for the Town of Bethlehem, we provided 1,541 visits with services to 63 clients (5 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Bethlehem for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Bethlehem to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

NORTHERN HUMAN SERVICES DIRECTOR'S REPORT

White Mountain Mental Health

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness; over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. Suicide rates were up 48.3 percent in the New Hampshire from 1999-2016, according to a new report from The Centers for Disease Control and Prevention. Northern New Hampshire suicide rates are among the highest in our State. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the Northern Human Services location of Northern Human Services – the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment, hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2018, 69 residents of Bethlehem received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

As we celebrate 50 years of service provision, first as White Mountain Community Services and later as White Mountain Mental Health, we are thankful to the voters in all of our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,

Jane C. MacKay, LICSW
Director of Behavioral Health

TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT

Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2017 – June 30, 2018, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 5,984 households through \$6.1MM in Fuel Assistance, \$2.1MM in Electric discounts, \$1.2MM in Weatherization, and \$296,000 in food value distributed to local food banks; totaling \$9.6 MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

Sarah Wight
Energy Assistance Services Program Manager

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION REPORT

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Heather Bryant conducted 57 farm visits and is working on two on-farm research/demonstration projects in cooperation with the Grafton County Farm.
- Mary Choate taught 7 ServSafe® classes to 70 restaurant staff, 5 S.A.F.E. classes to 128 school and food pantry/community meals staff, and created and taught 4 home food safety classes.
- Lisa Ford brought nutrition education and food security lessons to more than 350 participants throughout Grafton County.
- Jim Frohn conducted 43 woodlot visits covering 6400 acres, and referred 26 landowners to consulting foresters. He led or assisted with 24 workshops, events, and meetings.
- With help from Lisa Knapton and predecessor Janene Robie, over 25 Grafton County Master Gardeners continued to educate community members with science based gardening guidance.
- Under the guidance of Donna Lee, 88 screened 4-H leaders worked with 235 youth (ages 5 to 18) on projects which enhanced their personal development and increased their life-skills.
- Michal Lunak completed work on a Tillotson Charitable Foundation grant to examine the feasibility for farmers to raise dairy beef using shelled corn as a main feed instead of forages.
- Geoffrey Sewake led a pilot program called Downtowns & Trails, which uses trails as an asset for community and economic development.

Respectfully submitted: Heather Bryant, County Office Administrator

DEPARTMENT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us, in case of a future need.

Our eligibility office in White River Junction can be reached at 802-295-9363, extension 5118. A single form – VA from 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time Service Officers that are knowledgeable about our programs. These independent organizations serve all Veterans, including nonmembers, in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,
Laura Miraldi
Acting Medical Center Director

DISTRICT 14: HOUSE OF REPRESENTATIVE'S REPORT
BRAD BAILEY

To My Constituents:

By the time you read this letter in your annual report I will no longer be your state representative in the Grafton 14 District. I chose not to run for a fourth term. As I promised when I ran for office my priorities included a pro-jobs focus, keeping spending in check, protecting our property rights, and making sure we take care of those in need.

During my three terms I voted for, and the legislature passed, budgets that increased funding for drug abuse services, Meals on Wheels for the elderly, and extended healthcare to low-income families. All this was done without creating a new sales or income tax.

I voted to decrease the business taxes which would allow many of our North Country businesses to invest more in their operations and hire additional employees. The result has been a tremendous increase in business tax revenue above projections and an unemployment rate that has continued to drop.

I spearheaded the successful effort to defeat legislation which would have taken away free skiing for the elderly at Cannon Mountain State Park in Franconia, publicly supported efforts to stop the proposed Northern Pass while voting to strengthen private property rights, worked with the selectmen in Lyman and the NH Department of Transportation to get 10 miles of road repaved in Lyman and Lisbon, championed keeping our biomass plant open in Bethlehem, and successfully sponsored legislation renaming the I-93 exit 44 rest area after former Executive Councilor Raymond S Burton.

Last session I devoted most of my time to bills introduced which could have had a devastating impact on many of our North Country towns. Legislation was proposed which would have changed the formula used to determine how much utilities would pay in local property taxes. The results could have increased taxes by thousands of dollars for many and driven people on a fixed income out of their homes. Working with members across the aisle we were able to defeat these bills.

Finally, I wish to express my sincerest thanks to you, the voters. You have given me a tremendous honor to serve you over the past six years, and I will be forever grateful. I never lost that sense of awe each time I would walk up the steps of our historic State House to represent you.

Sincerely,
Rep. Brad Bailey
New Hampshire House of Representatives
Grafton 14
Bethlehem, Franconia, Lisbon, Littleton, Lyman Monroe, Sugar Hill

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2018**

Date & Place of Birth	Name of Child	Name of Father & Name of Mother
January 21, 2018 Bethlehem, NH	Salomon, Lux Lee	Salomon, Benjamin Salomon, Kristen
February 01, 2018 Littleton, NH	Jackson, Luke Isaiah	Jackson, Paul Jackson, Alyssa
May 22, 2018 Lebanon, NH	Judkins Addilyn Elsie-Marie	Judkins, Gregory Higgins, Angelina
May 30, 2018 Littleton, NH	Kristoff, Owen Robert	Kristoff, Matthew Kristoff, Casey
June 22, 2018 Littleton, NH	Butler, Rowan Blake	Butler, Jon Butler, Rebecca
August 25, 2018 Littleton, NH	Beaulieu, Parker Ren	Beaulieu, Nicholas Beaulieu, Angela
September 06, 2018 Lebanon, NH	Eaton, Mae Pearl	Eaton, Michael Eaton, Aimee
October 26, 2018 Bethlehem, NH	Dickerman, Finley Sawyer	Dickerman, Alvin Dickerman, Courtney
December 26, 2018 Littleton, NH	Gingue, Kelly Ann	Gingue, James Ouimet, Erika

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2018**

Date & Place Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
January 08, 2018 Lebanon, NH	Costello, Anthony	Greene, Robert	Costello, Tammy
January 12, 2018 Lancaster, NH	Farmer Patricia	Burrington, Clifton	Batchelder, Arlene
February 02, 2018 Littleton, NH	Ciani-Morton, Cindy	Degrandpre, Felix	Mattson, Ethel
February 09, 2018 N. Haverhill, NH	Knap, Janet	Avery, Walter	Allen, Elizabeth
February 12, 2018 Keene, NH	Stevenson, Nancy	Warman, Harvey	Snyder, N
February 20, 2018 Lancaster, NH	Friedman, Sue	Richman, Louis	Nusinov, Anna
March 25, 2018 Bethlehem, NH	Lyster, Ronney	Lyster, Philip	Duranty, Mary
March 27, 2018 Bethlehem, NH	Sprague, Richard	Sprague, Lawrence	Reames, Leora
April 08, 2018 Littleton, NH	Sumner Jr., Roy	Sumner Sr., Roy	Vaillancourt, Marie
May 04, 2018 Bethlehem, NH	Haines, Alan	Haines, Arthur	Brown, Alice
May 30, 2018 Lebanon, NH	Considine, Mary	Devaou, Octave	Devine, Margaret
June 28, 2018 Whitefield, NH	Miller, Grace	Beckmann, Gustav	Melin, Svea
July 24, 2018 Unity, NH	Allen, John	Allen, Fred	Sherwood, Lucille
August 19, 2018 Bethlehem, NH	Bunnell, Danny-Lee	Bunnell, Robert	Regan, Mary

August 27, 2018 Bethlehem, NH	Crafton, Kelly	Crafton, Ronald	Franks, Mary Ann
September 01, 2018 Bethlehem, NH	Achorn, Joan	Wray, Bertrand	Korn, Louise
November 07, 2018 Bethlehem, NH	Low, Peter	Low, Frederick	Beard, Irene

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2018**

Date & Place Of Marriage	Names and Surnames of Participants	Residence of Each At Time of Marriage
January 18, 2018 Brentwood, NH	Bodgdan, William R. Dauksza, Elise	Raymond, NH Bethlehem, NH
June 16, 2018 Bethlehem, NH	Sullivan, Cheryl A. Sampedro, Julio A.	Bethlehem, NH Bethlehem, NH
July 07, 2018 Bethlehem, NH	Pasquino, Benjamin C. Berwick, Cassie A.	Bethlehem, NH Bethlehem, NH
August 05, 2018 Bethlehem, NH	Covarrubias, Jason P. Murphy, Hannah D.	Bethlehem, NH Bethlehem, NH
August 18, 2018 North Haverhill, NH	Gouette, Howard R. Barton, Jeanne A.	Bethlehem, NH Pike, NH
August 18, 2018 Colebrook, NH	Derrington, Courtney Edwards, Vance	Bethlehem, NH Bethlehem, NH
September 01, 2018 Franconia, NH	Rennie, Christopher A. Deveau, Ellen M.	Bethlehem, NH Bethlehem, NH
September 9, 2018 Bethlehem, NH	Whiton, Matthew D. Dumitru, Cristina M.	Bethlehem, NH Bethlehem, NH
September 22, 2018 Henniker, NH	Eaton, Celeste D. Stanley, Cameron J.	Bethlehem, NH Westbrook, ME
September 29, 2018 Lancaster, NH	Smith, Samantha M. Pepin, Derek J.	Bethlehem, NH Bethlehem, NH
September 30, 2018 Thornton, NH	Havlock, Laurie J. Hollenbach, Mark A.	Bethlehem, NH Bethlehem, NH
October 10, 2018 Bethlehem, NH	Aldrich, Jason B. Bryson, Cheryl A.	Bethlehem, NH Bethlehem, NH
December 08, 2018 Lincoln, NH	Falkenham, Jacob L. Osgood, Christina H.	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**ANNUAL REPORT FOR
BETHLEHEM VILLAGE DISTRICT**

BETHLEHEM VILLAGE DISTRICT
Box 667, Austin Road
Bethlehem, NH 03574

Annual Meeting Minutes for March 16, 2018

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2018	Russell P. Mardin, Jr.
Term Expires 2019	Bruce S. Brown
Term Expires 2020	Richard E. Robie, Sr.

MODERATOR:

Term Expires 2018	Wayne Derby
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VILLAGE DISTRICT CLERK

Term Expires 2018	Tina M Doughty
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TREASURE:

Term Expires 2018	Christopher Whiton
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AUDITOR:

Term Expires 2018	Nora Clark
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WATER & SEWER RENT COLLECTOR

Suzanne MacDonald

Moderator Wayne Derby called the Annual Meeting of the Bethlehem Village District to order at 7:00 PM on Friday, March 16, 2018 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr.

ARTICLE 1. Moderator Derby read the Article: To see if the district will vote to elect a Moderator for the ensuing year. Commissioner Brown moved to nominate Wayne Derby as Moderator for the ensuing year and seconded by Commissioner Robie. Article 1 passed with no discussion

ARTICLE 2. Moderator Derby read the Article: To see if the district will vote to elect a District Clerk for the ensuing year. Commissioner Robie moved to nominate Tina M. Doughty as District Clerk for the ensuing year and seconded by Commissioner Mardin. Article 2 passed with no discussion.

ARTICLE 3. Moderator Derby read the Article: To see if the district will vote to elect a Commissioner for the term of 3 years. Commissioner Brown moved to nominate Russell P Mardin, Jr. as Commissioner for a three-year term and seconded by Commissioner Robie. Article 3 passed with no discussion.

ARTICLE 4. Moderator Derby read the Article: To see if the district will vote to elect a Treasurer for the ensuing year. Commissioner Mardin moved to nominate Christopher Whiton as District Treasurer for the ensuing year and seconded by Commissioner Brown. Article 4 passed with no discussion.

ARTICLE 5. Moderator Derby read the Article: To see if the district will vote to elect an auditor in accordance with RSA 41:31-b for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year and seconded by Commissioner Brown. Article 5 passed with no discussion.

ARTICLE 6. Moderator Derby read the Article: To hear reports of Officers take any action relating thereto. Said reports are available for review at the Bethlehem Village District office on Maple Street. Commissioner Brown moved to approve the reports of the Officers for the past year and seconded by Commissioner Robie.

ARTICLE 7. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Nine Hundred Seventy-Five Thousand Eight Hundred Eighty-Three Dollars (\$975,883.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. Motion was moved to approve by Commissioner Brown and seconded by Commissioner Robie. Article 7 passed by unanimous vote with no discussion.

After Article 7 was passed, there were a few general questions from district residents. Questions were answered.

ARTICLE 8. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be added to the Pickup Capital Reserve Fund established under the provisions of RSA 35:1. (The commissioners recommend this article.) Motion was moved to approve by Commissioner Brown and seconded by Commissioner Robie. Article 8 passed by unanimous vote with no discussion.

ARTICLE 9. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Water Intake Repairs and Upgrades. Motion was moved to approve by Commissioner Brown and seconded by Commissioner Mardin. Article 9 passed by unanimous vote. One question was presented to the Commissioners and was answered. No further discussion.

ARTICLE 10: Moderator Derby read the Article: To transact any other business that may legally come before this Meeting. Paul Schmidt from CMA spoke briefly on the updates of the Water project. With no further discussions Commissioner Brown made the motion to pass Article 10, Commissioner Robie seconded. Article 10 passed by unanimous vote.

There being no further discussion, John Miller made the motion to adjourn the meeting. Patrick Doughty seconded the motion. No discussion and all in favor.

The meeting adjourned at 7:35 PM.

Respectfully submitted,

Tina M Doughty

Tina M Doughty, Clerk

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Fifteenth day of March, in the year Two Thousand and Nineteen, next at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for the term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To choose an auditor in accordance with RSA 41:31-b for the term of one year.

ARTICLE 6. To hear reports of Officers and take any action relating thereto.

ARTICLE 7. To see if the District will vote to raise and appropriate up to \$30,000.00 for the purpose of a sewer asset management project, and to authorize the issuance of not more than \$30,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the District; furthermore the acceptance of grant monies from the State Revolving Loan Fund (SRF) RSA 486:14 established for this purpose, and/or any other grant or aid, which might be available for this project, in order to reduce the amount otherwise to be raised by bonds or notes. The principal and interest payments of the bonds or notes shall be paid through sewer user fees. (2/3 ballot vote required polls open for one hour) (The Commissioners recommend this article.)

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of One Million, One Hundred Thirty Eight Thousand, Eight Hundred Forty Six Dollars (\$1,138,846.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be added to the Pickup Capital Reserve Fund

established under the provisions of RSA 35:1. (The commissioners recommend this article.)

ARTICLE 10. To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 11. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 12. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 13. To see if the District will vote to establish a Short-Lived Asset Capital Reserve Fund for the purpose of purchasing assets not know to have a long-life tendency. under the provisions of RSA 35:1 and to raise and appropriate the sum of Five Thousand Two Hundred and Fifty Dollars (\$5,250) to be placed in this fund. Further, to name the Commissioners as agents to expend from said fund. (The Commissioners recommend this article.)

ARTICLE 14. To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2018	Actual 2018	Estimated 2019
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
FEMA	0.00	72,318.00	0.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	886,731.00	793,263.00	1,069,437.00
Miscellaneous Revenues:			
Interest on Accounts	230.00	533.00	325.00
Sale of District Property	0.00	0.00	0.00
Misc Income	0.00	11,902.00	0.00
Insurance Proceeds	0.00	0.00	0.00
Interfund Operating Transfers In:			
From Wastewater Maint. Fund	0.00	6,430.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	0.00
USDA Grant	0.00	527,740.00	0.00
State of NH MTBE	0.00	3,373.00	0.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenues	\$905,556.00	\$1,434,154.00	\$1,088,357.00

**PROPOSED BUDGET OF THE
BETHLEHEM VILLAGE DISTRICT
EXPENDITURES**

Purposes Of Expenditures	Warrant Article #	Appro. 2018	Expend. 2018	Appro. 2019
General Government:				
Executive	8	\$ 7,542.00	\$ 7,541.00	\$ 7,622.00
Financial Administration	8	29,095.00	28,752.00	29,827.00
Legal Expenses	8	200.00	0.00	200.00
Insurance-PLT	8	475.00	475.00	499.00
Audit	8	4,667.00	4,667.00	4,333.00
Highways and Streets:				
Streets & Sidewalks	8	43,978.00	38,915.00	38,983.00
Sanitation:				
Sewerage Treatment	8	161,199.00	149,351.00	174,304.00
Sewerage Services	8	98,130.00	76,663.00	94,805.00
Sewer New Construction	8	35,000.00	32,014.00	80,000.00
Sewer Asset Management	7	0.00	0.00	30,000.00
Water Distribution & Treatment:				
Water Services	8	237,732.00	227,988.00	390,588.00
Water Treatment	8	145,864.00	124,205.00	146,235.00
Water New Construction	8	50,000.00	12,600.00	0.00
Debt Service:				
Principal Long-Term				
Bonds & Notes	8	52,350.00	52,351.00	54,305.00
USDA Loan	8	59,659.00	59,659.00	60,783.00
Interest Long-Term				
Bonds & Notes	8	9,633.00	9,631.00	7,677.00
USDA Loan	8	38,609.00	38,609.00	37,485.00
Capital Project		0.00	409,222.00	0.00
Short Lived Assets	8	1,750.00	0.00	0.00
All Terrain Vehicle	8	0.00	0.00	11,200.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	9	8,000.00	8,000.00	8,000.00
- Water Intake	10	7,500.00	7,500.00	7,500.00
-H2O Maintenance	11	0.00	0.00	5,000.00
-Wastewater Maintenance	12	0.00	0.00	5,000.00
-Short Lived Assets	13	0.00	0.00	5,250.00
Total Appropriations Recommended		\$ 991,383.00	\$ 1,288,143.00	\$1,199,596.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,542.00	\$ 7,541.00	\$ 1.00
Financial Administration	29,095.00	28,752.00	343.00
Legal Expenses	200.00	0.00	200.00
Insurance-PLT	475.00	475.00	0.00
Audit	4,667.00	4,667.00	0.00
Streets & Sidewalks	<u>43,978.00</u>	<u>38,915.00</u>	<u>5,063.00</u>
Total General Fund	85,957.00	80,350.00	5,607.00
Sewer Fund:			
Sewerage Treatment Plant	161,199.00	149,351.00	11,848.00
Sewerage Department Expenses	98,130.00	76,663.00	21,267.00
New Construction	35,000.00	32,014.00	2,986.00
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Truck Purchase	0.00	0.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
Total Sewer Fund	298,329.00	262,028.00	36,301.00
Water Fund:			
Water Treatment Plant	145,864.00	124,205.00	21,659.00
Water Department Expenses	237,732.00	227,988.00	9,744.00
New Construction	50,000.00	12,600.00	37,400.00
Principal-Long Term Debt	113,964.00	112,010.00	1,954.00
Interest-Long Term Debt	46,287.00	48,240.00	(1,953.00)
Short Lived Assets	1,750.00	0.00	1,750.00
Capital Reserve Fund (Water Intake)	7,500.00	7,500.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
Total Water Fund	607,097.00	536,543.00	70,554.00
Capital Project	0.00	409,222.00	(409,222.00)
Total All Funds	\$991,383.00	\$1,288,143.00	\$ (296,760.00)

STATEMENT OF RECEIPTS

Current Revenue:

Property Taxes	\$85,965.00
Interest on Accounts (less bank charges & fees)	533.00
Insurance Claims and Refunds	0.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
FEMA	72,318.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	541,710.00
Water Charges Interest and Fees	1,989.00
Water Connect Fees	3,000.00
Water Miscellaneous	11,902.00
Sewer Users Charges	245,168.00
Sewer Rent Interest and Fees	1,396.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Sale of District Property	0.00
Transfer from Pick Up Fund	0.00
USDA Grant	527,740.00
State of NH MTBE	3,373.00
Transfer from Wastewater Maintenance Fund	6,430.00

Total Current Revenue	\$1,520,119.00
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DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1. Executive		
Appropriations		\$ 7,542.00
Expenditures		
Salaries	\$ 6,928.00	
FICA/MEDI/STD/LIFE	<u>613.00</u>	<u>7,541.00</u>
Balance		1.00
Financial Administration		
Appropriations		29,095.00
Expenditures		
Bank Fees	0.00	
Office Equipment	0.00	
Officers' Expenses	8,364.00	
Office Supplies	728.00	
Telephone	551.00	
Education & Travel	198.00	
Dues, Subscriptions, Ads and Notices	1,006.00	
Misc	397.00	
Salary	16,049.00	
Health Insurance	0.00	
FICA/MEDI	1,228.00	
Unemployment	50.00	
Workers Comp	181.00	<u>28,752.00</u>
Balance		343.00
3. Legal Expenses		
Appropriations		200.00
Expenditures		<u>0.00</u>
Balance		200.00
4. Insurance-PLT		
Appropriation		475.00
Expenditures		<u>475.00</u>
Balance		0.00
5. CPA Audit		
Appropriations		4,667.00
Expenditures		<u>4,667.00</u>

Balance	0.00
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6. Streets & Sidewalks		
Appropriations		43,978.00
Expenditures		
Sidewalk Maintenance	36,071.00	
Sidewalk Salary	2,642.00	
Sidewalk FICA/MEDI	<u>202.00</u>	<u>38,915.00</u>

Balance	5,063.00
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Total General Fund		
Appropriations		\$85,957.00
Expenditures		<u>80,350.00</u>

Balance	\$5,607.00
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SEWER FUND

1. Wastewater Treatment Plant		
Appropriations		\$161,199.00
Expenditures		
Lab Supplies	\$9,785.00	
Operational Contract	53,489.00	
Waste Management	666.00	
Electricity	31,639.00	
Fuel Oil & Maintenance	6,350.00	
Boiler Inspection	50.00	
Cleaning Supplies	603.00	
Alarm System Test/Calibration	798.00	
Scott Air/Fire Extinguishing	658.00	
General Maintenance	12,701.00	
Lagoon/Sewer Upgrade	14,610.00	
Chlorine	2,977.00	
Dam Registration	750.00	
Ground Water Permitting	4,389.00	
Operator Expenses	1,975.00	
Sludge Removal	0.00	
Outside Testing	3,865.00	
Access Road	0.00	
Rental/Expenses	<u>4,046.00</u>	<u>149,351.00</u>

Balance	11,848.00
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2. Sewer Department Expenses

Appropriations		98,130.00
Expenditures		
Salaries	30,009.00	
FICA/MEDI	2,295.00	
Education & Travel	0.00	
Workers Compensation	364.00	
Health Insurance	6,610.00	
Unemployment Compensation	115.00	
Legal	0.00	
Audit	4,666.00	
Property Liability	1,724.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	124.00	
Equipment Rental	0.00	
Gasoline	901.00	
Engineering	14,568.00	
Supplies	3,192.00	
Machinery & Equipment Repair	276.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	9,859.00	
Safety Clothing & Equipment	377.00	
Miscellaneous Expenses	274.00	
Electricity Pump Station	254.00	
Building and Improvements	0.00	
Communications Expenses	<u>1,055.00</u>	<u>76,663.00</u>

Balance		21,467.00
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3. New Construction

Appropriations		35,000.00
Expenditures		<u>32,014.00</u>

Balance		2,986.00
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4. Principal - Long Term Debt

Appropriations		0.00
Expenditures		<u>0.00</u>

No Balance		0.00
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5. Interest - Long Term Debt

Appropriations		0.00
Expenditures		<u>0.00</u>

No Balance		0.00
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6. Truck Capital Reserve	
Appropriations	4,000.00
Expenditures	<u>4,000.00</u>
Balance	0.00
7. Expendable Trust Fund	
Appropriations	0.00
Expenditures	<u>0.00</u>
No Balance	0.00
Total Sewer Fund	
Appropriations	\$298,329.00
Expenditures	<u>262,027.00</u>
Balance	\$ 36,302.00

WATER FUND

1. Water Department Expenses	
Appropriations	\$237,732.00
Expenditures	
Salaries	\$60,959.00
FICA/MEDI	4,663.00
Workers Compensation	891.00
Unemployment Compensation	347.00
Health Insurance	19,660.00
Auditing	4,667.00
Insurance PLT	3,575.00
Legal	0.00
Engineering Services	7,479.00
Waterline Install/Main/Repair	0.00
Vehicle Maintenance & Repair	167.00
Gasoline	2,701.00
Communications Expense	2,915.00
Supplies	8,761.00
Water Testing	0.00
Machinery & Equipment Repair	828.00
Water Stock On Hand	50.00
Refunds & Reimbursements	0.00
General Maintenance	103,800.00
Education & Travel	40.00
Safety Clothing & Equipment	1,084.00
Rental	599.00
Building and Improvements	0.00

Gale River Line Maint	3,565.00	
Water Storm Damage	0.00	
Miscellaneous Expense	<u>1,237.00</u>	<u>227,988.00</u>
Balance		9,744.00
2. Water Treatment Plant		
Appropriations		145,864.00
Expenditures		
Equipment Repair	2,784.00	
Electricity	12,362.00	
Fuel (Propane)	8,624.00	
Chemicals	9,104.00	
Supplies	6,237.00	
Water Testing	4,706.00	
Telephone	1,797.00	
General Maintenance	26,396.00	
Engineering	0.00	
Operator Expenses	1,311.00	
Operator Contract	45,864.00	
Sand at Filter Plant	0.00	
Outside Labor	<u>5,020.00</u>	<u>124,205.00</u>
Balance		21,659.00
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>12,600.00</u>
Balance		37,400.00
4. Principal - Long Term Debt		
Appropriations		113,964.00
Expenditures		<u>112,010.00</u>
Balance		1,954.00
5. Interest - Long Term Debt		
Appropriations		46,287.00
Expenditures		<u>48,240.00</u>
Balance		(1,953.00)
6. Truck Capital Reserve		
Appropriations		4,000.00
Expenditures		<u>4,000.00</u>
Balance		0.00

7. Capital Reserve Intake		
Appropriations		7,500.00
Expenditures		<u>7,500.00</u>
No Balance		0.00
8. Short Lived Assets		
Appropriations		1,750.00
Expenditures		<u>0.00</u>
Balance		1,750.00
Total Water Fund		
Appropriations		\$607,097.00
Expenditures		<u>536,543.00</u>
Balance		\$ 70,554.00
GRAND TOTAL ALL FUNDS		
Appropriations		\$991,383.00
Expenditures		<u>878,920.00</u>
Balance		\$112,463.00

WATER PROJECT – STATEMENT OF INDEBTEDNESS

01/01/2018 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2018 Loan Balance
UNION BANK				
\$273,218.75	\$52,352.73	\$9,629.27	\$61,982.00	\$220,866.02
USDA				
\$2,074,000.00	\$59,659.00	\$38,609.00	\$98,268.00	\$2,014,341.00

SEWER PROJECT – PHASE III

January 1, 2018 Balance	\$ 68,034.33
Withdrawals	0.00
Income Earned and Reinvested	<u>136.19</u>
December 31, 2018 Balance	\$ 68,170.52

WATER PROJECT

January 1, 2018 Balance	\$ 74,577.67
Deposits	531,113.08
Withdrawals	605,190.76
Income Earned and Reinvested	<u>0.00</u>
December 31, 201 Balance	\$ 499.99

WATER PROJECT ACTIVITY

Revenue budget approved at 2014 annual district meeting	\$ 3,872,114.00
Temporary NH Drinking Water State Revolving Fund:	
Prior Years' Receipts	(3,166,280.00)
Current Year Receipts	<u>(527,740.00)</u>
Balance of revenue budget remaining	<u>\$ 178,094.00</u>
Expense budget approved at 2014 annual district meeting	\$ 3,872,114.00
Prior Years Expenses	(3,289,633.00)
Current Year Expenses:	
Administrative Costs	(4,500.00)
Engineering	(165,515.00)
Construction	(235,835.00)
Interest	0.00
Legal Expenses	<u>0.00</u>
Total Current Year Expenses	<u>(405,850.00)</u>
Balance of expense budget remaining	<u>\$ 176,631.00</u>

Bethlehem Town Directory

Government- Telephone Numbers

Selectmen's Office	869-3351 x 10
Planning & Zoning Office	869-3351 x 11
Tax Collector's Office	869-3133 x 13
Town Clerk's Office	869-2293 x 15
Deputy Town Clerk/Tax Collector	869-3351 x 12
Direct Assistance	869-3351 x 10
Clerical Assistant and Assessing Office	869-3351 x 23
Recreation Director.....	869-3351 x 19
Health & Code Enforcement Officer.....	616-5716
Police Department (Non-Emergency Only).....	869-5811
Police Fax	869-3342
Fire Department.....	869-5822
Highway Department.....	869-2212
Library	869-2409
Bethlehem Village District	869-3440

Government – Websites

Town of Bethlehem	www.bethlehemnh.org
Bethlehem Public Library.....	www.bethlehemlibrary.org
Bethlehem Country Club	www.bethlehemccnhgolf.com
Bethlehem Heritage Society.....	www.bethlehemheritagenh.org
Bethlehem Recreation Department.....	www.bethlehemrecreation.com
Bethlehem Visitor Center	www.bethlehemwhitemtns.com

Government – Email Addresses

Selectmen's Office.....	admin@bethlehemnh.org
Planning & Zoning Office	planning@bethlehemnh.org
Tax Collector's Office	taxcollector@bethlehemnh.org
Town Clerk's Office	townclerk@bethlehemnh.org
Deputy Clerk/Tax Collector.....	deputy@bethlehemnh.org
Town Treasurer.....	treasurer@bethlehemnh.org
Direct Assistance	welfare@bethlehemnh.org
Clerical Assistant and Assessing Office	clerical@bethlehemnh.org
Recreation Director.....	reccdirector@bethlehemnh.org
Health & Code Enforcement Officer	codeofficer@bethlehemnh.org
Police Department.....	police@bethlehemnh.org
Fire Department	firechief@bethlehemnh.org
Highway Department	roadagent@bethlehemnh.org
Library	lcclerkin@bethlehemlibrary.org
Bethlehem Village District	bethlehemvillage@myfairpoint.net

Bethlehem Office Hours

Selectmen’s Office

Monday through Thursday.....8:00a.m. – 4:00p.m.
Friday 8:00a.m. – Noon
BOS Meeting Mondays Evenings

Planning & Zoning Office

Planning Meetings 2nd and 4th Wednesday Evenings, as needed
Zoning Meetings Tuesday Evenings, as needed

Tax Collector & Town Clerk’s Office

Monday 8:00a.m. – 7:00p.m.
Tuesday through Thursday..... 8:00a.m. – 4:00p.m.
Friday 8:30a.m. –12:30p.m.

Library

Monday 1:00p.m. – 7:00p.m.	Thursday 1:00p.m. – 7:00p.m.
Tuesday 10:00a.m. – 4:00p.m.	Friday 10:00p.m. – 4:00p.m.
Wednesday 1:00p.m. – 7:00p.m.	Saturday 9:00a.m. – 1:00p.m.

Food Pantry

Monday and Wednesday..... 10:00a.m. – 11:00a.m.
Tuesday.....2:00p.m. – 3:00p.m.

Bethlehem Village District

Monday through Friday (Office).....8:00a.m. – 3: 00p.m.
Monday through Friday (Maintenance).....7:00a.m. – 3:30p.m.
Commissioners Meeting Second Tuesday of each month.....Open at 6:30p.m.

Meeting Times and Agendas can be found on our website at
www.bethlehemnh.org